

**CITY OF MISHAWAKA, BOARD OF PARKS & RECREATION
MINUTES OF THE MEETING**

DATE: December 11, 2017

TIME: 4:30 p.m.

PLACE: City Council Chambers

PRESENT: Reg Wagle, John Coppens, Carolyn A. Teeter, Ellen West, Tony Violi, Michael P. Faulkner

NOT PRESENT:

ALSO PRESENT: Phil Blasko, Yvonne Teeter, Robert C. Beutter, Esq., Clare Kopec, George Fowler, Andrew Roop, Jacob Crawford, Steven Gleissner

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Board President, Reg Wagle, called the regularly scheduled meeting to order at 4:30 p.m. The Pledge of Allegiance was led by Ellen West. Mr. Wagle called for a motion to approve the minutes of the November 27th Park Board meeting. Mrs. Teeter moved to approve the minutes as presented and Mrs. West seconded the motion. The motion carried unanimously.

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OLD BUSINESS:

None at this time.

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NEW BUSINESS:

Phil Blasko presented a request for approval of surplus items at Castle Manor. Mrs. West moved to approve the request and Mr. Faulkner seconded it. The motion carried unanimously.

Ms. Teeter requested the Board approve for payment the following claim docket(s):

<u>Docket #</u>	<u>Amount</u>
2017-536	\$150.00
2017-542	\$41,747.58

Mrs. Teeter moved to approve the claims as presented and Mr. Violi seconded it. The motion carried unanimously.

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DIRECTOR'S REPORTS:

Clare Kopec, Community Center Director, shared with the Board the Battell Center has been busy as ever these past couple months; packed with people, special events, youth and adult activities and evening/weekend rentals.

George Fowler, Superintendent of Golf Maintenance, reported to the Board the installation and care of nineteen new putting greens was the main focus of the Golf Course during the last three months.

Andrew Roop, Director of Golf Operations, shared with the Board he has been focusing on customer relations and insuring them the greens are back, and something to look forward to.

Jacob Crawford, Landscape/Urban Forestry Manager, shared with the Board his division has been busy with their end of the season clean up and activities.

Phil Blasko reported to the Board, on behalf of Shauna DelRegno, Merrifield spent their "off" time winterizing the pool and Central Park Splash Pad. Shauna's crew also power washed the rink, painted lines, and replaced some dasher boards.

Steven Gleissner, Manager of Recreation/Special Events, reported to the Board fall youth athletics were in full stride during the months of September and October with Tackle and Flag Football.

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CENTRAL SERVICES' REPORT:

None at this time.

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POLICE DEPARTMENT REPORT:

None at this time.

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SUPERINTENDENT REPORT:

Mr. Blasko reported to the Board Winterfest, held on December 9th, was a huge success. Some attractions were the Buddy the Elf spaghetti eating contest, Santa's winter wonderland at Shiojiri, and free ice skating.

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OPEN FORUM:

Mr. Wagle called for additional questions and/or comments from those in attendance. None at this time.

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ADJOURNMENT:

As there were no further questions or comments to be made, a motion for adjournment was made by Mr. Coppens and seconded by Mr. Violi. The motion carried unanimously. The meeting was adjourned at 5:16 p.m.

Submitted for Approval to the Board



Yvonne Teeter, Office Coordinator
Parks & Recreation Department

Approved: _____
Carolyn A. Teeter, Board Secretary