

**CITY OF MISHAWAKA, BOARD OF PARKS & RECREATION  
MINUTES OF THE MEETING**

**DATE:** November 14, 2016  
**TIME:** 4:30 p.m.  
**PLACE:** City Council Chambers, City Hall  
**PRESENT:** Reg Wagle, John Coppens, Carolyn A. Teeter, Ellen West, Tony Violi,  
**NOT PRESENT:** Michael P. Faulkner  
**ALSO PRESENT:** Phil Blasko, Yvonne Teeter, Robert C. Beutter, Esq., Louis Hazen, Carmen Carpenter, Shauna DelRegno, Sally Johnson, Drew Roop

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Board President, Reg Wagle, called the regularly scheduled meeting to order at 4:31 p.m. The Pledge of Allegiance was led by Mrs. Teeter. Mr. Wagle called for a motion to approve the minutes of the October 24<sup>th</sup> Park Board meeting. Mrs. Teeter moved to approve the minutes as presented. Mr. Violi seconded the motion. The motion carried unanimously.

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**OLD BUSINESS:**

None at this time.

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**NEW BUSINESS:**

Carmen Carpenter, Director of Recreation and Special Events, presented a request for approval of new recreation general and non-reverting fees and payment codes. Mr. Coppens moved to approve the request and Mrs. Teeter seconded it. The motion carried unanimously.

Sally Johnson, Program Coordinator for the Battell Community Center, presented a request for approval of new general and non-reverting fees for the Battell Community Center. Mrs. Teeter moved to approve the request and Mrs. West seconded it. The motion carried unanimously.

Shauna DelRegno, Manager of Aquatics/Ice Rink, presented a request for approval of non-reverting payment codes for the Merrifield Pool and Ice Rink. Mr. Coppens moved to approve the request and Mrs. Teeter seconded it. The motion carried unanimously.

Andrew Roop, Director of Golf Operations, presented a request for approval of a special fee for golf passes through January 12, 2017. Mr. Coppens moved to approve the request and Mrs. Teeter seconded it. The motion carried unanimously.

Ms. Teeter requested the Board approve for payment the following claim docket(s):

<u>Docket #</u>	<u>Amount</u>
2016-492	\$142,499.30

Mrs. Teeter moved to approve the claims as presented and Mr. Violi seconded it. The motion carried unanimously.

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**DIRECTOR'S REPORTS:**

None at this time.

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**CENTRAL SERVICES REPORT:**

Louis Hazen, Grounds Manager for the Central Services Dept., reported to the Board leaf pick-up continues in the Parks. Trash cans have been taken out of the parks for the winter season, and the tennis nets are coming down.

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**POLICE DEPARTMENT REPORT:**

None at this time.

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**SUPERINTENDENT REPORT:**

Mr. Blasko shared with the Board Tyler Technology will be implemented by December 16<sup>th</sup>, and we will be able to take credit cards.

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**OPEN FORUM:**

Mr. Wagle called for additional questions and/or comments from those in attendance. There were none.

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**ADJOURNMENT:**

As there were no further questions or comments to be made, a motion for adjournment was made by Mrs. Teeter and seconded by Mr. Coppens. The motion carried unanimously. The meeting was adjourned at 4:53 p.m.

Submitted for Approval to the Board



*Yvonne Teeter*, Office Coordinator  
Parks & Recreation Department

Approved:

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Carolyn A. Teeter, Board Secretary