

**CITY OF MISHAWAKA, BOARD OF PARKS & RECREATION
MINUTES OF THE MEETING**

DATE: August 11, 2014
TIME: 4:30 p.m.
PLACE: Normain Park, Pavilion
PRESENT: Carolyn A. Teeter, Ellen West, Mike Faulkner, Bill Pemberton
NOT PRESENT: Reg Wagle, John Coppens
ALSO PRESENT: Terry Zeller, Robert C. Beutter, Esq., Dan Bilanchio, Mike Compton

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Board Secretary, Carolyn Teeter, called the regularly scheduled meeting to order at 4:30 p.m. The Pledge of Allegiance was then lead by Mr. Faulkner. Mrs. Teeter called for a motion to approve the minutes of the July 28th meeting as presented. Mr. Pemberton moved to approve the minutes. Mrs. West seconded the motion. The motion carried unanimously.

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OLD BUSINESS:

None at this time.

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NEW BUSINESS:

Mr. Zeller presented a request for Waiver of Fees for a picnic for the Mishawaka Fire Department to be held at Rose Park Pavilion on September 13th. Mr. Zeller presented a staff report with the recommendation that the waiver be approved, as this type of activity was requested by another City Department. Discussion from the Board reflected this recommendation. Mr. Pemberton moved to approve the request as presented. Mrs. West seconded Mr. Pemberton's motion. The motion carried unanimously.

Mr. Zeller requested the Board approve for payment the following claim docket(s):

<u>Docket #</u>	<u>Amount</u>
2014-00000313	\$719.56
2014-00000316	\$1,852.40
2014-00000320	\$60.00
2014-00000321	\$85,898.01
2014-00000327	\$746.90

Mr. Faulkner moved to approve the claims as presented and Mrs. West seconded it. The motion carried unanimously. Mr. Zeller presented the Battell Center Donations for the month of July as \$689.26.

Mrs. West moved to approve the donations as presented. Mr. Pemberton seconded the motion. The motion carried unanimously.

Mr. Zeller presented the Golf Operations Financial Report to the Board, and pointed out that the course had just broken the totals from 2013 in July, with a projected total for the year to continue to exceed sales, even with the terrible weather this golf season.

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SUPERINTENDENT'S REPORT:

Mr. Zeller reported to the Board the Budget for 2015 was discussed with the Mayor and Controller, and all requests submitted were still on the table for presentation to the City Council in September. This budget includes adding seasonals and equipment

to the Landscape Division, resetting some salaries for more uniformity, and the deletion of one full time position with additional salary increases for Office positions.

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DIRECTOR REPORTS:

None at this time.

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OPEN FORUM:

Mrs. Teeter called for additional questions and/or comments from those in attendance. Councilman Dan Bilanchio spoke on the need to do some improvements to Honor Park on Normandy Drive. Currently the small park property is devoid of plants. Mr. Zeller commented that he could get quotes to place brick in the park. Councilman Mike Compton also spoke, and wanted to know who was in charge of the Historical Marker on Main Street for the Normain Heights Neighborhood. Mr. Zeller said he would contact the HRC to find out if the marker could be relocated.

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ADJOURNMENT:

As there were no further questions or comments to be made, a motion for adjournment was made by Mrs. West and seconded by Mr. Faulkner. The motion carried unanimously. The meeting was adjourned at 4:49 p.m.

Submitted for Approval to the Board



Terry Zeller
Superintendent, Parks & Recreation

Approved: _____
Carolyn A. Teeter, Board Secretary