

**CITY OF MISHAWAKA, BOARD OF PARKS & RECREATION  
MINUTES OF THE MEETING**

**DATE:** November 25, 2013  
**TIME:** 4:30 p.m.  
**PLACE:** Center for Hospice Conference Room  
**PRESENT:** Reg Wagle, Ellen West, Bob Shriner, & Bill Pemberton  
**NOT PRESENT:** John Coppens, Carolyn Teeter, Michelle Wotring  
**ALSO PRESENT:** Terry Zeller, Robert C. Beutter, Esq

\* \* \* \* \*

Board President, Reg Wagle, called the regularly scheduled meeting to order at 4:30 p.m. The Pledge of Allegiance was then recited. Mr. Wagle called for a motion to approve the minutes of the October 28<sup>th</sup> regularly scheduled meeting. Mr. Coppens moved to approve the minutes as presented and Mrs. Teeter seconded the motion. The motion carried unanimously.

\* \* \* \* \*

**NEW BUSINESS:**

Mr. Zeller requested approval for payment of claims for the Parks & Recreation Department as listed below:

<u>Docket Number</u>	<u>Amount</u>
2013-00000405	\$19,808.26
2013-00000407	\$650.00

Mrs. Teeter moved to approve the claims as presented on the above dockets and Mr. Shriner seconded the motion. The motion carried unanimously.

\* \* \* \* \*

**SUPERINTENDENT'S REPORT:**

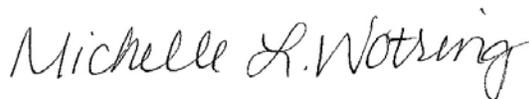
Mr. Zeller reported that the golf course was closed for the season due to a change in personnel. He advised that he would be reviewing the entire operation and meeting with the Mayor and appropriate Board Subcommittee to propose any changes necessary and to begin a search for the Director of Golf Operations.

Mr. Zeller stated that we would begin making ice starting Wednesday (11-27-13), with the goal of having a bood sheet by Winterfest on December 7<sup>th</sup>.

Mr. Wagle then called for additional questions and/or comments from any others present at the Board meeting. As there were no further questions or comments to be made, Mrs. Teeter moved to adjourn the meeting and Mr. Shriner seconded the motion. The motion carried unanimously.

Meeting was adjourned at 4:45 p.m. A short tour of the Center for Hospice facilities followed.

Submitted for Approval to the Board



Michelle L. Wotring,  
Office Manager, Parks & Recreation

Approved: \_\_\_\_\_  
Carolyn Teeter, Board Secretary