

**CITY OF MISHAWAKA, BOARD OF PARKS & RECREATION
MINUTES OF THE MEETING**

DATE: October 14, 2013
TIME: 4:30 p.m.
PLACE: Battell Center Community Room
PRESENT: Reg Wagle, Carolyn Teeter, Ellen West, Bob Shriner & Bill Pemberton
NOT PRESENT: John Coppens
ALSO PRESENT: Terry Zeller, Michelle Wotring, Robert C. Beutter, Esq

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Board President, Reg Wagle, called the regularly scheduled meeting to order at 4:33 p.m. The Pledge of Allegiance was then recited. Mr. Wagle called for a motion to approve the minutes of the September 23rd regularly scheduled meeting. Mrs. Teeter moved to approve the minutes as presented and Mr. Shriner seconded the motion. The motion carried unanimously.

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OLD BUSINESS:

None at this time.

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NEW BUSINESS:

Mr. Zeller provided a copy of the Park Amenities Master Plan to the Board. He indicated that the plan was an expected expense for 2013 and that once approved by the Board, it would go to Board of Public Works and Safety for approval. Mrs. Teeter moved to table the Park Amenities Master Plan until October 28th so that the Board would have the opportunity to review in more detail the plan document presented. Mrs. West seconded Mrs. Teeter's motion. The motion carried unanimously.

Mrs. Wotring requested approval for payment of claims for the Parks & Recreation Department as listed below:

<u>Docket Number</u>	<u>Amount</u>
2013-00000344	\$659.00
2013-00000357	\$113,833.53
2013-00000367	\$452.00

Mr. Shriner moved to approve the claims as presented on the above dockets and Mrs. Teeter seconded the motion. The motion carried unanimously.

Mr. Zeller presented the Board with the Battell Center donations for the month of September totaling \$847.09. Mrs. Teeter moved to accept the donations as presented and Mr. Shriner seconded it. The motion carried unanimously.

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SUPERINTENDENT'S REPORT:

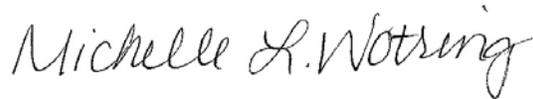
Mr. Zeller reported to the Board on three things. Oktoberfest, which had just been held over the weekend, had been very successful. Attendance prompted staff to get a second load of pumpkins to give-away. The second item reported concerned the pool at Merrifield. Mr. Zeller advised that due to hundreds of discovered breaks in the water jet lines at Merrifield Pool, we were preparing repair specifications to

undertake the task of replacing 620' of piping. Funds for repairs are expected to come out of CEDIT accounts. The final item reported by Mr. Zeller updated the Board on the 2014 Budget process. He advised that 2014 Budget was moving forward and had been approved by Common Council. Next step was approval by the State.

Mr. Wagle then called for additional questions and/or comments from any others present at the Board meeting. As there were no further questions or comments to be made, Mrs. Teeter moved to adjourn the meeting and Mr. Shriner seconded the motion. The motion carried unanimously.

Meeting was adjourned at 4:46 p.m.

Submitted for Approval to the Board



Michelle L. Wotring,
Office Manager, Parks & Recreation

Approved:

Carolyn Teeter, Board Secretary