

**CITY OF MISHAWAKA, BOARD OF PARKS & RECREATION
MINUTES OF THE MEETING**

DATE: July 8, 2013
TIME: 4:30 p.m.
PLACE: Battell Center Community Room
PRESENT: Reg Wagle, Carolyn Teeter, Bob Shriner, Ellen West, & Bill Pemberton
NOT PRESENT: John Coppens
ALSO PRESENT: Terry Zeller, Michelle Wotring, and Robert C. Beutter, Esq.

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Board President, Reg Wagle, called the regularly scheduled meeting to order at 4:31 p.m. The Pledge of Allegiance was then recited. Mr. Wagle called for a motion to approve the minutes of the July 1 (rescheduled from June 24) regularly scheduled meeting. Mrs. Teeter moved to approve the minutes as presented and Mrs. West seconded the motion. The motion carried unanimously.

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OLD BUSINESS:

None at this time.

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NEW BUSINESS:

The Michiana Youth Ministries request was tabled indefinitely at the request of Mr. Zeller pending his seeking additional information in order to make any recommendation to the Board.

Mrs. Wotring requested approval for payment of claims for the Parks & Recreation Department as listed below:

2013-00000231	\$250.00
2013-00000232	\$49,254.91
2013-00000234	\$954.10
2013-00000235	\$481.00

Mrs. Teeter moved to approve the claims as presented on the above dockets and Mr. Shriner seconded the motion. The motion carried unanimously.

Mrs. Wotring presented the Board information on a \$270 donation received from Jim and Nancy Olson. Mrs. Teeter moved to accept the donations and Mr. Shriner seconded it. The motion carried unanimously.

To provide the public with a more economical and feasible way to rent space at Battell Center on weekends, Mr. Zeller requested the Board approve fee changes for Battell Center Rental Fees effective immediately. Changes included adding a "Staffing Fee" and removing the non-resident rental rates. The staffing fee would reflect the use of a seasonal employee, a facility supervisor, rather than an hourly union employee, to open the building, provide general assistance to the renter and close the building after the rental. This fee would act as a reimbursement fee like the Maintenance Overtime Fee but would significantly reduce the overall hourly rental cost to a customer, potentially increasing Battell Center usage and revenue. Mr. Shriner moved to approve the fee changes as presented and Mrs. Teeter seconded it. The motion carried unanimously.

In an attempt to cut down on loitering and disruptive behavior in parks along the Mishawaka Riverwalk, Mr. Zeller presented a request to the Board to change the closing hours of those parks bordering the Mishawaka

Riverwalk, namely, Battell, Beutter, Kate's Garden, Lincoln, Kamm Island and Central to 10:30 p.m. Such a change would better assist police in enforcing park rules.

In addition to changing park closing hours, above, Mr. Zeller requested the approval of the Board to add clarifying language to Municipal Code 50-3, Prohibited Acts, which would give the Police a more detailed description of prohibited acts by which it can enforce. Once approved by the Board, Mr. Zeller stated that he would submit the language to the City Council for approval and inclusion into the Municipal Code. Mrs. Teeter moved to approve the change in park hours and language to be added to Municipal Code 50-3. Mr. Shriner seconded the motion. The motion carried unanimously.

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SUPERINTENDENT'S REPORT:

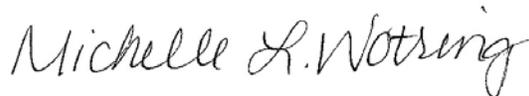
Mr. Zeller advised the Board that Summerfest ended "in the black" this year. He indicated planning for 2014 would be underway shortly and that changes were being considered which would assist in better policing efforts in 2014. Mr. Zeller mentioned youth sports and partnering efforts with School City and that Mary Gibbard pool was down due to mechanical failures.

Mr. Wagle then called for additional questions and/or comments from any others present at the Board meeting. Ann Lesar, President of the Mishawaka Garden Club, told the Board she was pleased with the recent spot on WNDU by reporter Christine Karsten which covered the restoration efforts for the Battell Rock Garden.

As there were no further questions or comments to be made, Mrs. Teeter moved to adjourn the meeting and Mr. Shriner seconded the motion. The motion carried unanimously.

Meeting was adjourned at 4:58 p.m.

Submitted for Approval to the Board



Michelle L. Wotring,
Office Manager, Parks & Recreation

Approved: _____
Carolyn Teeter, Board Secretary