

**CITY OF MISHAWAKA, BOARD OF PARKS & RECREATION  
MINUTES OF THE MEETING**

**DATE:** June 14, 2010  
**TIME:** 4:30 p.m.  
**PLACE:** Battell Community Center, Community Room  
**PRESENT:** Reg Wagle, John Coppens, Carolyn Teeter, Bob Shriner, Mike Bergin, and Ellen West  
**ALSO PRESENT:** Michael Faulkner, Carmen Maes, Joe VanNevel, Richard Frye, Michelle Werntz, and Robert C. Beutter

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Board President, Mr. Wagle, called the regularly scheduled meeting to order at 4:31 p.m. The Pledge of Allegiance was recited followed by Mr. Wagle calling for a motion to approve the minutes of the May 10, and May 24, 2010, regularly scheduled Park Board meetings. Mrs. Teeter moved to approve the minutes as submitted and Mr. Bergin seconded it. The motion carried unanimously.

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**OLD BUSINESS:**

Mr. Prince presented the Board with a Draft Master Improvements Plan for Hillis Hans park. After Mr. Prince's presentation, the Board provided him with some feedback, asked for him to proceed with the next steps and then come back to discuss further.

The Mishawaka Football Touchdown Club Request tabled from the prior month was reviewed. Mrs. Teeter moved to approve the fundraiser event request and Mr. Coppens seconded it. The motion carried unanimously.

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**NEW BUSINESS:**

Mr. Faulkner discussed the Urban Adventure request with the Board. The intent is for the Department to host a portion of the event along the Riverwalk. [Minute taker note: visit <http://www.urbanadventuregames.com> for additional information]. Mr. Bergin moved to approve the concept and have staff check date conflicts for July 31. Mr. Coppens seconded Mr. Bergin's motion. The motion passed unanimously.

Mrs. Werntz discussed on behalf of Walgreens its request for use of Normain Pavilion at no charge for its Second Annual Corn Toss Tournament. Walgreens on Main and McKinley works closely with AIDS Ministries/AIDS Assist of Northern Indiana, an organization which provides assistance and education to those within our community that live with HIV/AIDS. All proceeds collected will go toward this local organization. Mr. Coppens moved to approve request with the stipulation that Walgreens would be given right of first refusal to pay should someone else want to book the pavilion for the same date. Mrs. Teeter seconded Mr. Coppens motion. The motion carried unanimously.

Michelle Werntz, Office Manager for the Department requested payment approval of claims for the Parks & Recreation Department as listed below:

<u>Docket Number</u>	<u>Amount</u>
1000219	\$ 507.00
1000234	\$ 1,184.10
1000237	\$ 339.00
1000238	\$143,253.29
1000242	\$ 219.00

Mrs. Teeter moved to approve the claims as presented on the above docket. Mr. Coppens seconded the motion. The motion carried unanimously.

Battell Center donations for the month of May totaled \$1,082.75. Mrs. Teeter moved to approve the donations as presented and Mr. Shriner seconded it. The motion carried unanimously.

Mr. Faulkner discussed the donation of 5 Tulip trees given to the City of Mishawaka by Mr. Jeffery Vogl. Mrs. Teeter moved to accept the donation and Mr. Bergin seconded her motion. The motion carried unanimously.

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#### Monthly Departmental Reports

Mr. Faulkner spoke about a variety of things, including upcoming fundraisers for School City of Mishawaka and Mishawaka Parks joint ventures, fireworks for July 4<sup>th</sup>, concerts season in full swing and parks are full of spectators, Summer of Service with River Valley Community Church.

Mr. Faulkner provided the monthly figures for Battell Center. Revenue was \$3,464.05 and building attendance was 4,440. Mr. Faulkner indicated that Battell Center also hosted the National Day of Prayer on May 6<sup>th</sup>.

Mrs. Maes spoke to the Board about the May recreational activities including Bike the Bend's successful event, meetings with Campfire, a Relay for Life Benefit, and various meetings and prep work for upcoming concert series'.

Mr. Frye advised the Board on the wet weather experienced in May, but that despite that, the course revenue was up approximately \$50,000.00 from last year. He stated that the new carts had come in and that the biggest day for rounds played was 255. Mr. Frye also read Mr. Fowler's report.

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Mr. Wagle then called for additional questions and/or comments from any others present at the Board meeting. As there were no further questions or comments to be made, Mrs. Teeter moved to adjourn the meeting and Mr. Coppens seconded the motion. The motion carried unanimously.

Meeting was adjourned at 5:54 p.m.

Submitted for Approval to the Board

Michelle L. Wertz,  
Office Manager, Parks & Recreation

Approved: \_\_\_\_\_  
Carolyn Teeter, Board Secretary