

REGULAR MEETING OF THE MISHAWAKA
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD
December 10, 2019

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Ken Prince at 10:00 a.m. All members were present. Mr. Watson moved to dispense with the reading of the minutes of December 3, 2019, and accept them as circulated. Ms. Miller seconded; motion carried.

Bid Openings:

There were no bid openings.

Mayor's Comments:

Mayor Wood thanked all departments for their work in a successful Winterfest this past weekend.

Mayor Wood announced a staff meeting would follow today's Board meeting.

Department Head Reports:

Police Chief Ken Witkowski presented Pfc. Kendy Baker as Mishawaka Police Officer of the 3rd Quarter 2019.

Chief Witkowski said Officer Baker's tenacious approach to traffic stops, her attention to detail when called, and her undeniable perception to know when things are not right, make her an important member of the Uniform Division.

Mayor Wood recognized Pfc. Kendy Baker as recipient of Officer of the 3rd Quarter 2019.

Chief Witkowski requested the Board approve the promotion of First Class Patrol Officer Jonathan Yoder to the rank of Sergeant, to be effective December 10, 2019. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Chief Witkowski requested the Board approve the promotion of Probationary Patrol Officer Ryan Hiipakka to the rank of First Class Patrol Officer, to be effective retroactively to November 6, 2019. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

Fire Chief Bryon Woodward requested the Board place First Class Firefighters Kevin Maes and Jason Stauffacher on Administrative Leave with pay pending the results of an internal investigation, to be effective to Saturday December 7, 2019, for Kevin Maes, and Sunday, December 8, 2019, for Jason Stauffacher. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Chief Woodward requested the Board prefer the following charges against Firefighter Travis Sears and terminate him effective December 10, 2019. The charges are as follows:

1. A violation of rules. IC 36-8-3-4(b)(2)(B)
2. Immoral conduct. IC 36-8-3-4(b)(2)(F)
3. Conduct unbecoming an officer. IC 36-8-3-4(b)(2)(H)

Ms. Miller moved to approve the charges and termination of Travis Sears as presented. Mr. Watson seconded; motion carried.

Wastewater Division Manager Karl Kopec presented Change Order #1 Final from Selge Construction for Home Street Lift Station Improvements for an increase of \$20,272.75 for a new contract amount of \$319,951.66. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Water Division Manager Dave Majewski and Wastewater Division Manager Karl Kopec requested the Board award the contract for Sodium Hypochlorite and Sodium Bisulfite for Water and Wastewater Departments to Alexander Chemical, the lowest most responsive and responsible quoter, for the base quote of \$0.732 per gallon of Sodium Hypochlorite and \$1.385 per gallon of Sodium Bisulfite. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

Electric Division Manager Rick Springman on behalf of Utilities General Manager Jim Schrader presented Utility Board Resolution 2019-04 Approving a Budget for the Financial Needs of Mishawaka Utilities for the Calendar Year 2020. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Mr. Springman presented Utility Board Resolution 2019-05 Approving and Confirming the Schedule of Compensation for Certain Employees of Mishawaka Utilities and Sewer Maintenance Department for 2020. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

Mr. Springman presented Utility Board Resolution 2019-06 Approving and Confirming the Schedule of Compensation for Certain Employees of Mishawaka Utilities for 2020. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Mr. Springman requested the Board award one (1) new 12/16/20/22.4 MVA Power Transformer for Union Street Substation to Howard Industries, the lowest most responsive and responsible bidder, for the base bid of \$532,000.00 and \$5,000.00 for temperature rise test for a total award amount of \$537,000.00. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

City Engineer/Director Chris Jamrose presented a Professional Services Agreement with DLZ for planning and environmental services for McKinley Avenue Widening from Division to Elder Road for the not-to-exceed amount of \$249,920.00. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Ms. Jamrose presented Supplemental Agreement #1 with DLZ for Crawford Park Connector Sewer for an increase of \$72,000.00 for a new not-to-exceed amount of \$387,000.00. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

Ms. Jamrose presented Supplemental Agreement #1 with Lawson-Fisher Associates for 2019 CIPP Rehabilitation Various Locations for an increase of \$17,000.00 for a new not-to-exceed amount of \$125,000.00. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Ms. Jamrose presented Change Order #1 with C & E Excavating for Ironworks Plaza Improvements – Phase I, for an increase of \$159,267.80 for a new contract amount of \$4,086,217.80. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

Ms. Jamrose presented Change Order #4 Final with Selge Construction for Douglas Road and Grape Road Eastbound Right Turn Lane for an increase of \$27,694.65 for a final contract amount of \$1,462,136.50. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Ms. Jamrose presented Final Acceptance of work performed and accept 3 Year Maintenance Bond from Selge Construction for Douglas Road and Grape Road Eastbound Right Turn Lane with the bond to be in effect until December 5, 2022. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

City Planner Ken Prince moved to approve a revision to purchase equipment and furniture for Ironworks Plaza from Landscape Forms of Kalamazoo, MI, utilizing the NCPA purchase program for an increase of \$17,486.33 for a new not-to-exceed amount of \$460,206.83. Mr. Watson seconded; motion carried.

Mr. Prince presented Change Order #1 from Ziolkowski Construction for Ironworks Plaza Improvements – Phase II, for an increase of \$25,994.00 for a new contract amount of \$2,024,194.00, and moved for its approval. Ms. Miller seconded; motion carried.

Approval of Claims:

City Controller Rebecca Miller presented one (1) claim docket in the amount of \$254,531.00, and moved for its approval. Mr. Watson seconded; motion carried.

New Business:

Requests for renewal of Secondhand Store Licenses have been received from the following businesses:

Alan Nunemaker, Nunemaker's Coin Shop, 2516 Lincolnway West

Rudy Vegh, Ozark Pawn, 1006 S. Merrifield Ave.

Half Price Books, Records, Magazines, 5608 Grape Road

Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

ecoATM, 316 Indian Ridge Blvd (inside Walmart)

ecoATM, 906 S. Merrifield Ave (inside Kroger)

ecoATM, 6501 Grape Road (kiosk 1 inside UP Mall)

ecoATM, 6501 Grape Road (kiosk 2 inside UP Mall)

Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:23 a.m.

Ken Prince – President of the Board of
Public Works and Safety/Utility Board

Kari Myers – Clerk of the Board of
Public Works and Safety/Utility Board