

REGULAR MEETING OF THE MISHAWAKA
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD
November 5, 2019

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Ken Prince at 10:00 a.m. All members were present. Clerk Myers was absent. Mr. Watson moved to dispense with the reading of the minutes of October 29, 2019, and accept them as circulated. Ms. Miller seconded; motion carried.

Bid Openings:

There were no bid openings.

Mayor's Comments:

Mayor Wood reminded that today is election day, which is an important day for jobs and the country. This level of government provides the most vital services including police, fire, water, and sewer. Today the citizens decide who will provide these services for them.

Mayor Wood announced a staff meeting would follow today's Board meeting.

Department Head Reports:

Fire Chief Bryon Woodward announced that Jeremy Hill had successfully completed the written Firefighters Aptitude Examination, the Physical Agility Test administered by the Mishawaka Firefighter Pension Board as well as the medical and psychological testing required for becoming a member of the Mishawaka Fire Department. He also recommended that he be approved for probationary employment effective November 5, 2019. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Mayor Wood swore in Jeremy Hill as Probationary Firefighter.

Police Chief Ken Witkowski requested the Board approve the voluntary demotion of Sergeant Steve Treber to the rank of First Class Patrol Officer and approve the promotion of First Class Patrol Officer Jeff Giannuzzi to the rank of Sergeant, to be effective November 5, 2019. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

Wastewater Division Manager Karl Kopec requested the Board accept the Certificate of Substantial Completion from Selge Construction for Home Street Lift Station Improvements. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Water Division Manager Dave Majewski requested the Board receive quotes for Sodium Hypochlorite and Sodium Bisulfite for Water and Wastewater Departments to be opened November 26, 2019. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

City Engineer/Director Chris Jamrose presented a Grant Agreement with INDOT for Community Crossing Matching Grant up to \$427,150.00 of State Funds (50% local match) to fund resurfacing of Grape Rd. (Indian Ridge Blvd. to SR 23/Cleveland Rd.) and University Dr. (Grape Rd. to Main St.). Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

City Controller Rebecca Miller presented a Professional Services Agreement with Cavanaugh MacDonald Consulting for annual GASB 68 actuarial valuation for fire and police pension funds for 2019 GAAP report, not-to-exceed \$4,800.00 for each report, totaling \$9,600.00,

and designate the Controller as Signatory, and moved for its approval. Mr. Watson seconded; motion carried.

Approval of Claims:

Ms. Miller presented twenty-one (21) claim dockets in the amount of \$6,583,231.43, and moved for their approval. Mr. Watson seconded; motion carried.

Hearings:

Mr. Prince opened the Public Hearing for Tattoo and Body Piercing Permit for Gabriella Bluhm employed by Blown Away Blow Dry Bar at 239 W. University Dr.

Gabriella Bluhm, with Blown Away Blow Dry Bar, 239 W. University Dr., stated she is certified in microblading, which is tattooing of the eyebrows performed in a sterile environment. She has received blood borne pathogen training. She received her certification in Naperville, IL, which is transferrable to Indiana.

Mr. Prince closed the Public Hearing.

Mr. Prince moved to approve the Tattoo and Body Piercing Permit for Gabriella Bluhm. Mr. Watson seconded; motion carried.

Mr. Prince set a public hearing for November 12, 2019, for a Tattoo and Body Piercing Permit for Jordan Bowerman employed by Michiana Microblading at 228 W. Edison.

New Business:

There was no new business.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:16 a.m.

Ken Prince – President of the Board of
Public Works and Safety/Utility Board

Janel Cook – Acting Clerk of the Board of
Public Works and Safety/Utility Board