

REGULAR MEETING OF THE MISHAWAKA  
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD  
October 22, 2019

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Ken Prince at 10:00 a.m. All members were present. Mr. Watson moved to dispense with the reading of the minutes of October 15, 2019, and accept them as circulated. Ms. Miller seconded; motion carried.

Bid Opening:

One bid was received for a new 2019/20 5,000 lb pneumatic-tired lift truck and is summarized below:

**BIDDER:**

Hull Lift Truck, Mishawaka, IN  
MODEL: 2019 Toyota 8FGU2S

<b>BASE PRICE:</b>	<b>\$31,192.00</b>
<b>LESS REBATE:</b>	<b>- 2,000.00</b>
<b>TOTAL:</b>	<b>\$29,192.00</b>

DELIVERY: 120 days  
DISCOUNT: 0%

Mr. Prince said this bid would be forwarded to the Electric Division for their review and evaluation.

Mayor's Comments:

Mayor Wood announced a staff meeting would follow today's Board meeting.

Department Head Reports:

Police Chief Ken Witkowski requested the Board approve the promotion of Second Class Patrol Officer Kelli Sells to the rank of First Class Patrol Officer, to be effective October 25, 2019. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Chief Witkowski requested the Board accept the voluntary resignation of Scott Robinson to be effective October 26, 2019. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

Chief Witkowski requested the Board approve the revision to the program protocol and requirements of the Lateral Entry Program. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Assistant Fire Chief David Ray on behalf of Chief Woodward requested the Board promote Ryan Smith from Probationary Firefighter to the rank of Master Firefighter, effective October 23, 2019. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

Chief Ray requested the Board approve a 4-year contract renewal with Physio-Control, Inc. for comprehensive maintenance of LIFEPAK monitor defibrillators for the period covering 1/1/20 – 12/31/23 in the amount of \$60,840.00 (\$15,210.00 per year), and designate the Fire Chief as signatory. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Parks Department Superintendent requested the Board reject all quotes received October 15, 2019, for Twin Branch Park Restroom. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

Approval of Claims:

City Controller Rebecca Miller presented twenty (20) claim dockets in the amount of \$10,464,102.93, and moved for its approval. Mr. Watson seconded; motion carried.

Hearings:

Mr. Prince set a public hearing for October 29, 2019, for a Transient Merchant's License for T.C. Tree Farms at 4917 Grape Road.

New Business:

Mr. Prince moved to approve Riverfront Development Project Area Liquor License Eligibility request for Absolutely located at 102 Lincolnway East. Mr. Watson seconded; motion carried.

Mr. Prince moved to approve a request from Mishawaka Catholic, 230 S. Spring Street, to close Spring Street between Third and Fourth Streets for a Trunk or Treat Event on Wednesday, October 30, 2019, from 6:00 p.m. to 8:30 p.m. Ms. Miller seconded; motion carried.

Mr. Prince moved to approve a request from Atlas Building Services to close the sidewalk on the east side of Church Street between Third and Lincolnway to clear the exterior of the Mishawaka Public Library on October 23 through October 25 between 7:30 a.m. and 5:30 p.m. Mr. Watson seconded; motion carried.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:04 a.m.

Ken Prince – President of the Board of  
Public Works and Safety/Utility Board

Kari Myers – Clerk of the Board of  
Public Works and Safety/Utility Board