

REGULAR MEETING OF THE MISHAWAKA  
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD  
August 27, 2019

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Ken Prince at 10:00 a.m. All members were present. Mr. Watson moved to dispense with the reading of the minutes of August 20, 2019, and accept them as circulated. Ms. Miller seconded; motion carried.

Bid Openings:

There were no bid openings.

Mayor's Comments:

Mayor Wood was not available for today's Board meeting.

Department Head Reports:

City Engineer/Director Chris Jamrose requested the Board approve Supplemental Agreement #3 with DLZ for Grape and Douglas Roads Intersection Study for an increase of \$11,013.00 for a new not-to-exceed amount of \$103,902.00. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Ms. Jamrose requested the Board approve Memorandum of Understanding between City of Mishawaka and MACOG for MACOG to provide traffic counting services July 1, 2019 through June 30, 2020 for the not-to-exceed amount of \$2,000.00. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

City Planner Ken Prince presented a Professional Services Agreement with TecServ for Phase I and II environmental site analysis for property at the southwest corner of Spring and First Streets for the not-to-exceed amount of \$7,460.00, and moved for its approval. Mr. Watson seconded; motion carried.

Approval of Claims:

City Controller Rebecca Miller presented sixteen (16) claim dockets in the amount of \$3,058,750.476,339,870.82, and moved for their approval. Mr. Watson seconded; motion carried.

Hearings:

A hearing for a Secondhand Store License for Half Price Books, Records, and Magazines at 5608 Grape Road was taken under advisement as no one appeared to speak on its behalf.

A hearing was set for a Secondhand Store License for G and A Music LLC at 4609 Grape Road, Suite B5 for September 3, 2019.

New Business:

A request from Recover Michiana to close on-street parking on Mishawaka Avenue at Battell Park for food vendors and other mobile units for Recover Michiana Fest on Sunday, September 15, 2019, was taken under advisement.

Mr. Prince moved to approve a request from St. Joseph Funeral Home and Cemetery for a police escort for "The Wall That Heals" on Tuesday, September 17, 2019, beginning at 12:00 p.m. Ms. Miller seconded; motion carried.

Mr. Prince presented a Certificate of Substantial Completion from Larson-Danielson for Veteran's Plaza and moved for its approval. Mr. Watson seconded; motion carried.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:04 a.m.

Ken Prince – President of the Board of  
Public Works and Safety/Utility Board

Kari Myers - Clerk of the Board of  
Public Works and Safety/Utility Board