

REGULAR MEETING OF THE MISHAWAKA
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD
August 6, 2019

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Ken Prince at 10:00 a.m. All members were present. Clerk Myers was absent. Mr. Watson moved to dispense with the reading of the minutes of July 30, 2019, and accept them as circulated. Ms. Miller seconded; motion carried.

Bid Openings:

There were no bid openings.

Mayor's Comments:

Mayor Wood said that the annual National Night Out is this evening at Central Park, Twin Branch Park, and Hillis Hans Park. All events begin at 5:45. This event is a great way to interact with the residents in our community and discuss their concerns.

Mayor Wood announced a staff meeting would follow today's Board meeting.

Department Head Reports:

Police Chief Ken Witkowski presented 2018 Top Shooter Awards to Pfc. Andrew Sark, Psc. Brent VanderZwaag, and Pfc. Joshua Watts.

Chief Witkowski requested the Board declare 108 items as surplus for sale via propertyroom.com or disposal if not sold. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Water Division Manager Dave Majewski requested the Board approve Donation Agreements, Municipal Utility Easements, and Infrastructure Improvement Agreement from Memorial Health System and Beacon Health System to the City of Mishawaka for municipal underground water, sewer, and electric infrastructure on land bounded by Beacon Pkwy., SR 331, Toll Road, and Fir Rd. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

Mr. Majewski requested the Board approve the purchase of a Water Easement from Christopher and Christine Baglow to the City of Mishawaka for use of Mishawaka Utilities Division of Water for a 25' water easement in vacated Thrush St. at 52888 Farmingdale Dr. for \$8,900.00. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Mr. Majewski presented Supplemental Agreement #1 with Donohue & Associates for Cedar Road Water Main Loop for an increase of \$17,700.00 for a new not-to-exceed amount of \$63,000.00. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

Mr. Majewski presented Change Order #1 with HRP Construction for Tank 1 Facility Improvements – DP 1-2.0 MG Tank and Ireland Trail Booster Station, for an increase of \$509,300.00 for a new contract amount of \$7,185,300.00. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Mr. Majewski presented Change Order #1 with HRP Construction for Tank 1 Facility Improvements – DP 2 – Water Main Extension for an increase of \$121,615.50 for a new

contract amount of \$864,942.50. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

Electric Division Manager Rick Springman presented a Five (5) Year Master Power Purchase and Sale Agreement (June 1, 2020 through May 31, 2025) with Wolverine Power Supply Cooperative for electric supply for City distribution, and requested that that the Mishawaka Utilities General Manager be designated as signatory. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Mr. Springman presented Amendment #1 to Master Power Purchase and Sale Agreement with Wolverine Power Supply Cooperative for electric supply for City distribution, extending the contract term to Ten (10) years (June 1, 2020 through May 31, 2030), and requested that that the Mishawaka Utilities General Manager be designated as signatory. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

City Engineer/Director Chris Jamrose requested the Board approve a Professional Services Agreement with DLZ for construction services for Crawford Park Connector Sewer for the not-to-exceed amount of \$397,465.00. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Ms. Jamrose requested the Board approve plans for construction of public infrastructure for The Fields at Highland Section Three. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

City Planner Ken Prince presented a Professional Services Agreement with Schuler Shook for lighting design services for a new illuminated sculptural element at the traffic circle at Front St. and Spring St. for the not-to-exceed amount of \$16,250.00, and moved for its approval. Mr. Watson seconded; motion carried.

Approval of Claims:

There were no claims to approve.

New Business:

Mr. Prince moved to approve the renewal of a Tattoo and Body Piercing permit for Lindsay Bowerman operating at 420 W. Cleveland Road, Granger, for microblading. Mr. Watson seconded; motion carried.

A request was received from Soul Winning Committee of Church of Pentecost for a police escort for a "Walk for Jesus Christ" from Church of Pentecost located at 526 W. Edison Rd. to downtown Mishawaka and back utilizing public rights of way and sidewalks along Edison Rd. and Main St. on Saturday, August 10, 2019 beginning at 8:00 am. Even though this is a last-minute request, Chief Witkowski stated that his department has been working with this committee on this walk. The Police are available to lead the walk using the mule. Mr. Prince reminded that it is unrealistic for the Police to assist with every such event, and the event could exist with participants following laws for use of the streets. Mr. Prince moved to approve, subject to following instructions from the Police. Ms. Miller seconded; motion carried.

A request was received from Hospice Foundation for Bike Michiana for Hospice using Mishawaka parks, Riverwalk, and various other City and county roads on Sunday, September 8, 2019 from 8:00 a.m. to 5:00 p.m. No street closures have been requested. They have also requested use of the former Central Services property on Cedar St. for event parking. Ms. Jamrose noted that the planned Riverwalk work and corresponding closure

should be complete prior to this event, but if not, this event would be appropriately re-routed. Mr. Prince moved to approve as presented, subject to coordinating the event parking with Central Services and normal conditions. Mr. Watson seconded; motion carried.

Public Comments:

Dave Straughn of 305 George St. thanked the Street Department for repainting the streets near the schools, but he asked that they double check the 100 block of S. Beiger St.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:17 a.m.

Ken Prince – President of the Board of
Public Works and Safety/Utility Board

Janel Cook – Acting Clerk of the Board of
Public Works and Safety/Utility Board