

REGULAR MEETING OF THE MISHAWAKA
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD
July 30, 2019

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Ken Prince at 10:00 a.m. All members were present. Mr. Watson moved to dispense with the reading of the minutes of July 23, 2019, and accept them as circulated. Ms. Miller seconded; motion carried.

Bid Opening:

There were no bid openings.

Mayor's Comments:

Mayor Wood was not available for today's Board meeting. Mr. Prince announced there would be no staff meeting.

Department Head Reports:

Assistant Police Chief Jason Stefaniak on behalf of Chief Witkowski requested the Board accept the voluntary resignation of Nathan Wojtysiak to be effective August 1, 2019. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Assistant Chief Stefaniak requested the Board accept the voluntary resignation of Chad Winger to be effective July 26, 2019. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

Fire Chief Bryon Woodward requested the Board accept the voluntary retirement of Dale Francis who has served the Mishawaka Fire Department for 20+ years, effective July 31, 2019. Mr. Watson moved for the Board's approval to accept the voluntary retirement of Dale Francis as presented. Ms. Miller seconded; motion carried.

Parks Department Superintendent Phil Blasko, submitted a request to remove one tree and stump in the tree lawn at 729 N. Wenger Street. The tree has been analyzed and recommended for removal by the Park Department Landscaper. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

City Engineer/Director Chris Jamrose requested the Board accept the Deed of Dedication of Right of Way from LaFree Properties, LLC, and John A. and Jayne L. Piraccini to the City of Mishawaka for dedication of right of way for realignment of Elmwood Avenue. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Ms. Jamrose requested the Board accept Deeds of Dedication of Right of Way from KLT Properties, LLC to City of Mishawaka for dedication of right of way for realignment of Elmwood Avenue. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

Ms. Jamrose presented a Professional Services Agreement with Lawson-Fisher Associates for general engineering project administration, and construction services for 2019 Wastewater Engineering for the not-to-exceed amount of \$30,000.00. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Ms. Jamrose requested the Board approve Supplemental Agreement #1 with First Group Engineering for Traffic Signal Interconnect Study (Main/Church from Mishawaka Avenue to

Fourth Street) for an increase of \$23,400.00 for a new not-to-exceed amount of \$53,400.00. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

City Planner Ken Prince presented a Notice of Recognition of Encroachment for one projecting wall sign at Heff's Place at 112 Lincolnway East, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. Prince presented Supplemental Agreement #1 with Abonmarche Consultants for Elmwood Avenue Realignment for an increase of \$18,000.00 for a new not-to-exceed amount of \$66,700.00, and moved for its approval. Ms. Miller seconded; motion carried.

Approval of Claims:

City Controller Rebecca Miller presented eighteen (18) claim dockets in the amount of \$2,939,281.53, and moved for their approval. Mr. Watson seconded; motion carried.

New Business:

A request was received from Montessori Academy at Edison Lakes to hold "Fall Frolic Run/Walk 2019" using Windingbrook Streets, Day Road, and other nearby county streets on Saturday, October 19, 2019, from 9:00 a.m. to 11:00 a.m. Mr. Prince moved to approve. Mr. Watson seconded; motion carried.

A request was received to block Anchor Court between Anchor and Sail Drives for a block party on Saturday, September 21, 2019, between 9:00 a.m. and 11:00 p.m. Mr. Prince moved to approve subject to the event ending at 11:00 p.m., notifying all affected neighbors, and normal conditions of approval relative to public safety. Ms. Miller seconded; motion carried.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:06 a.m.

Ken Prince – President of the Board of
Public Works and Safety/Utility Board

Kari Myers - Clerk of the Board of
Public Works and Safety/Utility Board