

REGULAR MEETING OF THE MISHAWAKA
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD
July 23, 2019

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Ken Prince at 10:00 a.m. All members were present. Mr. Watson moved to dispense with the reading of the minutes of July 16, 2019, and accept them as circulated. Ms. Miller seconded; motion carried.

Bid Openings:

There were no bid openings.

Mayor's Comments:

Mayor Wood was not available for today's Board meeting. Mr. Prince announced a brief staff meeting would follow today's Board meeting.

Department Head Reports:

Police Chief Ken Witkowski requested the Board approve a Lateral Entry Program offering salary and vacation incentives to sworn police officer candidates with 3 or more years of service in good standing with an outside agency credited by the ILEA. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Fire Chief Bryon Woodward requested the Board approve a Professional Services Agreement with Crossroads Ambulance Sales and Service to refurbish and remount our 2010 Horton Type 1 ambulance onto a 2020 Freightline M2 Chassis for the not-to-exceed amount of \$156,530.00. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

Water Division Manager Dave Majewski requested the Board award the contract for Energy Recovery Makeup Air Unit for Virgil Treatment Plant to Edward J. White, South Bend, the lowest most responsive and responsible quoter, for the amount of \$87,697.00. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

City Engineer/Director Chris Jamrose requested the Board reject all quotes received on July 16, 2019, for Union Street Sanitary Sewer Repair. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

Ms. Jamrose requested the Board approve a Professional Services Agreement with Lawson-Fisher Associates for general engineering, project administration, and construction services for 2019 Engineering Services for the not-to-exceed amount of \$50,000.00. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Ms. Jamrose requested the Board approve Right of Entry, Improvement, and Hold Harmless Agreements with Taddeo Holdings for construction of paved trail (2537 Grape Road and 409 Imus Drive). Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

City Planner Ken Prince presented a Parking Agreement with Downtown Mishawaka FC for provision of at least 133 public parking spaces in privately owned and operated parking garage for up to 3 hours at no cost to the general public between 7:00 a.m. and 1:00 a.m. every day, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. Prince presented a Professional Services Agreement with Heartland Environmental Associates for Phase I environmental site assessment at Liberty Mutual Insurance facility located at 100 Lincolnway West for the not-to-exceed amount of \$1,800.00, and moved for its approval. Ms. Miller seconded; motion carried.

Approval of Claims:

City Controller Rebecca Miller presented one (1) claims docket in the amount of \$307,525.00, and moved for its approval. Mr. Watson seconded; motion carried.

New Business:

Mr. Watson moved to approve a request from Vet Get for a Vet to close Jefferson Boulevard from Maplehurst to Lynn on Saturday, August 3, 2019, from 10:00 a.m. to 12:00 p.m. for motorcycle ride event. Ms. Miller seconded; motion carried.

Old Business:

Mr. Watson moved to approve a request for a block party at 302 W. 9th Street to close Spring Street between West Ninth Street and the alley on Saturday, August 3, 2019, from 12:00 p.m. to 9:00 p.m. subject to normal conditions of approval for public safety. Ms. Miller seconded; motion carried.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:12 a.m.

Ken Prince – President of the Board of
Public Works and Safety/Utility Board

Kari Myers - Clerk of the Board of
Public Works and Safety/Utility Board