

REGULAR MEETING OF THE MISHAWAKA
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD
July 16, 2019

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by Vice President Rebecca Miller. All members were present except Mr. Prince. Mr. Watson moved to dispense with the reading of the minutes of July 9, 2019, and accept them as circulated. Ms. Miller seconded; motion carried.

Quote Openings:

Quotes were opened for Union Street Sanitary Sewer Repair and are summarized below:

CONTRACTOR	BASE QUOTE
HRP Construction, South Bend, IN	\$414,000.00
Selge Construction Company, Niles, MI	\$532,636.00

Ms. Miller said these quotes would be forwarded to the consultant for their review and evaluation.

Quotes were opened for Energy Recovery Makeup Air Unit for Virgil Treatment Plant and are summarized below:

CONTRACTOR	BASE QUOTE
Edward J. White, South Bend, IN Time to Complete: 90 days	\$ 87,697.00
Dynamic Mechanical, Mishawaka, IN Time to Complete: 2 weeks	\$111,308.00

Ms. Miller said these quotes would be forwarded to the Water Department for their review and evaluation.

Mayor's Comments:

Mayor Wood announced a staff meeting would follow today's Board meeting.

Department Head Reports:

Police Chief Ken Witkowski requested the Board accept the voluntary retirement of Pfc. Randy Holland who has served the Mishawaka Police Department for 29 years, 19 years as a K-9 officer, effective July 13, 2019. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Chief Witkowski requested the Board promote Second Class Patrol Officer Zach DeGeyter to the rank of Sergeant effective July 16, 2019. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Assistant Fire Chief Greg Hunt on behalf of Chief Woodward requested the Board approve HIPAA Business Associate Agreement with EnFocus for EMS records from 2015 and 2016, and designate the Fire Chief as signatory. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

City Engineer/Director Chris Jamrose requested the Board accept the Escrow Agreement for retainage to be held at Lake City Bank for Visu-Sewer for CIPP Sewer Rehabilitation –

Various Locations 2019. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

City Controller Rebecca Miller requested the Board's authorization to enter into Facilities Solutions Agreement for rental of mats, mops, and uniforms with Cintas utilizing the Prince William County Public Schools Master Agreement for prices listed in the agreement for a 3-year period beginning July 16, 2019, and moved for its approval. Mr. Watson seconded; motion carried.

Approval of Claims:

City Controller Rebecca Miller presented eighteen (18) claim dockets in the amount of \$12,886,307.58, and moved for its approval. Mr. Watson seconded; motion carried.

New Business:

A request was received from Beiger Mansion to close Union Street between Lincolnway and Third Street for a fundraising event for River Bend Cancer Services including a tent in the parking lane on Union Street on Thursday, July 18, 2019, from 5:00 p.m. to 9:00 p.m. Mr. Watson moved to approve as presented with the understanding the tent be removed immediately after the event. Ms. Miller seconded; motion carried.

A request for a block party at 302 W. 9th Street to close Spring Street between West Ninth Street and the alley on Saturday, August 3, 2019, from 12:00 p.m. to 9:00 p.m. was taken under advisement.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:08 a.m.

Rebecca Miller – Vice President of the Board of
Public Works and Safety/Utility Board

Kari Myers - Clerk of the Board of
Public Works and Safety/Utility Board