

REGULAR MEETING OF THE MISHAWAKA
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD
May 28, 2019

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Ken Prince at 10:00 a.m. All members were present. Mr. Watson moved to dispense with the reading of the minutes of May 21, 2019, and accept them as circulated. Ms. Miller seconded; motion carried.

Bid Openings:

There were no bid openings.

Mayor's Comments:

Mayor Wood said this year's Memorial Day Parade was well-attended, and the route was in great shape.

Mayor Wood announced a staff meeting would follow today's Board meeting.

Department Head Reports:

Police Chief Ken Witkowski requested the Board promote First Class Patrol Officer Robert Pfeiffer to the rank of Sergeant effective May 28, 2019. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

City Engineer/Director Chris Jamrose requested the Board award the contract for Ironworks Plaza Improvements – Phase I to C & E Excavating, Elkhart, IN, the lowest most responsive and responsible bidder, for the base bid of \$3,926,950.00. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

Ms. Jamrose presented a Professional Services Agreement with First Group Engineering for engineering services for Traffic Signal Interconnect Study (Main/Church Street from Mishawaka Avenue to Fourth Street), for the not-to-exceed amount of \$30,000.00. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Ms. Jamrose presented Change Order #4 with C & E Excavating for Douglas Road Improvements II for an increase of \$111,955.83 for a new contract amount of \$6,119,460.60. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

Ms. Jamrose requested the Board approve plans and authorize the receipt of bids for Crawford Park Connector Sewer to be opened June 18, 2019. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Ms. Jamrose requested the Board approve a Memorandum of Understanding between Hellenic Senior Living of Mishawaka, AHEPA Affordable Housing Management Company, and City of Mishawaka regarding construction coordination and responsibilities of the sanitary sewer connection for Hellenic Senior Living and the reconstruction of Logan Street. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

Ms. Jamrose requested the Board approve the Final Acceptance of work performed and accept the three-year Maintenance Bond from HRP Construction for Donaldson Avenue Improvements with bond to be in effect until April 22, 2022. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

City Planner Ken Prince requested the Board award the contract for Ironworks Plaza Improvements – Phase II to Ziolkowski Construction, South Bend, the sole bidder for the base bid of \$1,963,000.00 and Alternate #1 of \$35,200.00 for a total award of \$1,998,200.00, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. Prince presented a Professional Services Agreement with NAI Cressy for real estate broker services, and moved for its approval. Ms. Miller seconded; motion carried.

Approval of Claims:

City Controller Rebecca Miller presented one (1) claim docket in the amount of \$4,024,497.81, and moved for its approval. Mr. Watson seconded; motion carried.

Hearing:

Mr. Prince opened the Public Hearing for a Tattoo and Body Piercing Permit for Emily Elizabeth Chance at 236 W. Edison Road, Mishawaka.

Ms. Chance, said she's been a tattoo artist professionally for 10 years and has worked in South Bend and is currently in St. Joseph, MI. She said her friend is opening a tattoo shop at 236 W. Edison Road soon.

Mr. Prince closed the Public Hearing. Mr. Watson moved to approve the Tattoo and Body Piercing Permit for Emily Elizabeth Chance. Ms. Miller seconded; motion carried.

New Business:

There was no new business.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:15 a.m.

Ken Prince – President of the Board of
Public Works and Safety/Utility Board

Kari Myers - Clerk of the Board of
Public Works and Safety/Utility Board