

REGULAR MEETING OF THE MISHAWAKA  
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD  
May 14, 2019

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Ken Prince at 10:00 a.m. All members were present. Mr. Watson moved to dispense with the reading of the minutes of May 7, 2019, and accept them as circulated. Ms. Miller seconded; motion carried.

Bid Opening:

There was no bid opening.

Mayor's Comments:

Mayor Wood announced a staff meeting would follow today's Board meeting.

Department Head Reports:

Police Chief Ken Witkowski presented Lt. Eric Laudeman as "Officer of the Year" for 2018.

Chief Witkowski said throughout Lt. Laudeman's 20-year career, he has demonstrated courage, outstanding achievements, and noble qualities. He said he has shown professionalism during the most trying circumstances. Chief Witkowski also said Lt. Laudeman is an example of bravery leadership.

City Engineer/Director Chris Jamrose presented a Professional Services Agreement with DLZ for construction services for Community Crossing 2019 Projects for the not-to-exceed amount of \$147,995.00. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

City Planner Ken Prince presented Supplemental Agreement #1 with Alliance Architects for City Department Building Needs Assessment for an increase of \$5,375.00 for a new not-to-exceed amount of \$41,625.00, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. Prince presented a Professional Services Agreement with Temple Tree Services for tree removal at 440 Dragoon Trail for the not-to-exceed amount of \$2,940.00, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. Prince presented a Professional Services Agreement with Michiana Contract Services for landscaping services at the southeast corner of Jefferson and Byrkit (1605 and 1613 E. Jefferson Blvd) for the not-to-exceed amount of \$2,200.00, and moved for its approval. Ms. Miller seconded; motion carried.

Approval of Claims:

City Controller Rebecca Miller presented one (1) claims docket in the amount of \$1,899,109.57, and moved for their approval. Mr. Watson seconded; motion carried.

New Business:

Mr. Prince moved to approve a request from South Bend Hebrew Day School, 206 W. Eighth Street, to close Spring Street, Seventh Street, and Mill Street adjacent to the school between 12:30 and 1:30 p.m. on Sunday, June 2, 2019, to hold a Torah Parade. Mr. Watson seconded; motion carried.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:12 a.m.

Ken Prince – President of the Board of  
Public Works and Safety/Utility Board

Kari Myers - Clerk of the Board of  
Public Works and Safety/Utility Board