

REGULAR MEETING OF THE MISHAWAKA
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD
April 30, 2019

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Ken Prince at 10:00 a.m. All members were present. Mr. Watson moved to dispense with the reading of the minutes of April 23, 2019, and accept them as circulated. Ms. Miller seconded; motion carried.

Bid Openings:

Bids were opened for Network Infrastructure for the IT Department and are summarized below:

BIDDER	BASE BID
Micro Integration, Inc., South Bend, IN Time to Complete: 90-120 days	\$671,737.10
Network Solutions, Inc., Granger, IN Time to Complete: 12 months	\$643,467.99
Presidio Networks Solutions Group, Carmel, IN Time to Complete: 180 days	\$617,269.00

Mr. Prince said these bids would be forwarded to the IT Department for their review and evaluation.

Bids were opened for Milburn Boulevard Area Improvements – Somerset Avenue and Logan Street and are summarized below:

CONTRACTOR	BASE BID
Walsh & Kelly, Inc., South Bend, IN	\$1,482,900.00
HRP Construction, Inc., South Bend, IN	\$1,567,000.00
C & E Excavating, Elkhart, IN	\$1,544,509.00
Selge Construction Co., Inc., Niles, MI	\$1,617,904.86

Mr. Prince said these bids would be forwarded to the consultant for their review and evaluation.

Mayor's Comments:

Mayor Wood announced a staff meeting would follow today's Board meeting.

Department Head Reports:

Police Chief Ken Witkowski requested the Board promote Sergeant Brandon Ruth to the rank of Lieutenant effective April 30, 2019. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Chief Witkowski requested the Board accept the voluntary resignation of Dayne Nordman to be effective April 29, 2019. Ms. Miller moved to approve as presented. Mr. Prince seconded; motion carried.

Parks Department Superintendent Phil Blasko requested approval to close Mishawaka Avenue from Liberty Drive to Main Street on Monday, May 27, 2019, beginning at 7:00 a.m.

for the annual Memorial Day Kids Dash. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

IT Director Patrick Stokes requested the Board declare one (1) USB-C Ultra-Slim Docking Station with power delivery pass-thru as surplus for sale online or disposal. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

City Engineer/Director Chris Jamrose requested the Board award the contract for 2019 Community Crossing Patch, Mill, and Overlay of Edison Lakes Parkway and Grape Road to Walsh & Kelly, the lowest most responsive and responsible bidder, for the base bid of \$1,145,700.00 for Division A, plus \$344,600.00 for Division B, less Alternate #1 for a decrease of (\$5,000.00) for a total award of \$1,485,300.00. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

City Controller Rebecca Miller presented a Professional Services Agreement with Baker Tilly Municipal Advisors for continuing disclosure services, designate the Controller as signatory, and moved for its approval. Mr. Watson seconded; motion carried.

Approval of Claims:

City Controller Rebecca Miller presented one (1) claims docket in the amount of \$3,973,468.70, and moved for their approval. Mr. Watson seconded; motion carried.

New Business:

A request was received to close Park Avenue South for a block party on Sunday, June 2, 2019, between 1:00 p.m. and 5:00 p.m. Mr. Prince moved to approve subject to normal conditions of approval for public safety and that all affected neighbors be notified. Mr. Watson seconded; motion carried.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:13 a.m.

Ken Prince – President of the Board of
Public Works and Safety/Utility Board

Kari Myers - Clerk of the Board of
Public Works and Safety/Utility Board