

REGULAR MEETING OF THE MISHAWAKA
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD
April 16, 2019

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Ken Prince at 10:00 a.m. All members were present. Mr. Watson moved to dispense with the reading of the minutes of April 9, 2019, and accept them as circulated. Ms. Miller seconded; motion carried.

Quote Opening:

Quotes were opened for Summer Landscape Maintenance – South Side and are summarized below:

COMPANY	QUOTE
Michiana Contract Services	\$21,245.00
Thompson Landscape	\$18,680.00

Mr. Prince said these quotes will be forwarded to the Engineering Department for their review and evaluation.

Quotes were opened for Summer Landscape Maintenance – North Side and are summarized below:

COMPANY	QUOTE
Fuerbringer Landscaping	\$54,085.00
Michiana Contract Services	\$28,781.00
Thompson Landscape	\$44,650.00

Mr. Prince said these quotes will be forwarded to the Engineering Department for their review and evaluation.

Mayor's Comments:

Mayor Wood asked for a moment of silence for Adrian Peterson who passed away on the job yesterday.

Mayor Wood announced a staff meeting would follow today's Board meeting.

Department Head Reports:

Police Chief Ken Witkowski requested the Board promote Probationary Patrol Officer Corey Cronk to the rank of Patrol Officer Second Class effective April 17, 2019. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Assistant Director of Engineering Adam Bowden on behalf of City Engineer/Director Chris Jamrose requested the Board award the contract for CIPP Sewer Rehabilitation – Various Locations 2019 to Visu-Sewer, the lowest most responsive and responsible bidder, for the base bid of \$430,622.75 and Alternates 1, 3, 4, and 6-11 inclusive for a total award of \$717,809.75. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

Mr. Bowden presented the Final Acceptance of work performed and accept 3-Year Maintenance Bond from Walsh & Kelly for Central Park Fitness Court with bond in effect until December 12, 2021. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Mr. Bowden requested the Board accept Perpetual Maintenance and accept 3-Year Maintenance bond from Thompson Thrift Construction for The Reserve by Watermark (now known as The Villas on Fir) (accel/decel lane and passing blister on Fir Road) with bond in effect until April 16, 2022. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

City Controller Rebecca Miller presented Supplemental Agreement #1 with Howard E. Nyhart Company for full GASB 75 actuarial report for the 2018 CAFR for an increase of \$1,615.00 for a new not-to-exceed amount of \$11,115.00, and moved for its approval. Mr. Watson seconded; motion carried.

City Planner Ken Prince presented a Professional Services Agreement with Abonmarche Consultants for site planning services for possible relocation of Fire Station #2 for the not-to-exceed amount of \$20,000.00, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. Prince requested the Board approve a Notice of Recognition of Encroachment for a new fence to be installed 2' behind the sidewalk in front of 509 S. Main Street, and moved for its approval. Ms. Miller seconded; motion carried.

Mr. Prince moved to approve an Acceptance of Deed Dedication of Permanent Right-of-Way, Non-Access Easement, and Landscape and Utility Easement to the City of Mishawaka for dedication of right-of-way for added right turn lane for Veterans Parkway. Mr. Watson seconded; motion carried.

Approval of Claims:

City Controller Rebecca Miller presented one (1) claim docket in the amount of \$5,067,459.96, and moved for its approval. Mr. Watson seconded; motion carried.

New Business:

Mr. Prince moved to approve a request from Beacon Health & Fitness, to use streets and the Riverwalk to hold the Sunburst Half Marathon on Saturday, June 1, 2019, from 6:30 a.m. to 10:00 a.m. Mr. Watson seconded; motion carried.

A request from Martin's Supermarket for "Roof Sit 2019" at Martin's Heritage Square from June 17, 2019 through June 21, 2019, with various activities to be held in tents in their parking lot. Mr. Prince moved to approve "Roof Sit 2019" at Martin's Heritage Square from June 17 to 21, and Waiver of Noise Ordinance for outside music, and other normal conditions of approval for public safety. Ms. Miller seconded; motion carried.

Mr. Prince moved to approve the request from Get Wet for a Vet, Inc., seeking approval for a motorcycle ride using various City streets and county roads and Capital Avenue on Saturday, August 3, 2019, from 10:00 a.m. to 3:00 p.m., provided they continue to work with the Police Department on the route. Mr. Watson seconded; motion carried.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:13 a.m.

Ken Prince – President of the Board of
Public Works and Safety/Utility Board

Kari Myers - Clerk of the Board of
Public Works and Safety/Utility Board