

REGULAR MEETING OF THE MISHAWAKA  
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD  
April 9, 2019

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Ken Prince at 10:00 a.m. All members were present. Mr. Watson moved to dispense with the reading of the minutes of April 2, 2019, and accept them as circulated. Ms. Miller seconded; motion carried.

Bid Openings:

There were no bid openings.

Mayor's Comments:

Mayor Wood announced a staff meeting would follow today's Board meeting.

Department Head Reports:

City Attorney John Roggeman presented an Assignment of Promissory Note from City of Mishawaka, Payee, to Federal Insurance Company (Caleb Hardcastle, Payer) for \$44,926.24. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Street Commissioner Tim Ryan requested the Board award the contract for one (1) 2019 one ton chassis with dump body and front plow to Jordan Ford, Mishawaka, the sole bidder, for the base bid of \$71,344.00 plus \$450.00 optional 24" underbody tool box, less trade in of \$5,500.00 for a total award amount of \$66,294.00. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

IT Director Patrick Stokes requested the Board authorize the receipt of bids for Network Infrastructure to be opened April 30, 2019. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Assistant Director of Engineering Adam Bowden on behalf of City Engineer/Director Chris Jamrose requested the Board approve a Memoranda of Understanding between the City of Mishawaka and MACOG for MACOG to provide traffic counting services July 1, 2017 through June 30, 2018 and July 1, 2018 through June 30, 2019, for the not-to-exceed amount of \$2,000.00 per year. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

Mr. Bowden requested the Board approve plans and authorize the receipt of bids for Milburn Area Improvements – Somerset Avenue and Logan Street to be opened April 30, 2019. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Mr. Bowden requested the Board approve plans for construction of public infrastructure for Reverewood Addition, Phase 3, Section T, 2<sup>nd</sup> Replat. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

Mr. Bowden requested the Board approve plans for construction of public infrastructure for Savannah Pass at the Forest, Phase Four. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Approval of Claims:

City Controller Rebecca Miller presented twenty-one (21) claim dockets in the amount of \$5,386,913.73, and moved for their approval. Mr. Watson seconded; motion carried.

New Business:

A request for renewal of a Secondhand Store License has been received from New York Central Toy Trails, 2000 Lincolnway East. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

A request for disabled parking spaces have been received from the following addresses: 207 N. State Street, 1601 Milburn Blvd., 109 W. Lawrence Street, 720 Somerset Avenue, 1014 Carlton, 506 W. Broadway, 802 Dale Avenue, 1511 E. Third Street. These requests have been reviewed by the Mishawaka Police Department's Traffic Bureau. Upon their review, the Police Department recommends these applications be approved. Mr. Prince moved to approve the disabled parking requests as presented. Mr. Watson seconded; motion carried.

Public Comments:

Jennifer Hader, ND Law Student, attended the meeting.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:07 a.m.

Ken Prince – President of the Board of  
Public Works and Safety/Utility Board

Kari Myers - Clerk of the Board of  
Public Works and Safety/Utility Board