

Mr. Prince said these bids would be forwarded to the consultant for their review and evaluation.

Mayor's Comments:

Mayor Wood announced a staff meeting would follow today's Board meeting.

Department Head Reports:

City Planner Ken Prince on behalf of Parks Department Superintendent Phil Blasko requested the Board reject all bids received on March 26, 2019, for Twin Branch Park Improvements – Phase 3 as they exceeded the budget, and moved for its approval. Ms. Miller seconded; motion carried.

Mr. Prince submitted a request to remove one tree and stump in the tree lawn at the northeast corner of Third and Church Streets (209 LWE). The tree has been analyzed and recommended for removal by the Park Department Landscaper, and moved for its approval. Ms. Miller seconded; motion carried.

Water Division Manager Dave Majewski requested the Board award the bids for one (1) 2019/20 ½ ton 4WD super crew four door pick-up truck to Jordan Ford, Mishawaka, the most responsive and responsible bidder, for the base bid of \$33,194.00 less trade in of \$500.00 for a total award of \$32,694.00. Mr. Majewski said Martin Chevrolet was actually the low bidder, but their vehicle did not meet the specifications. Ms. Miller moved to approve as presented. Mr. Prince seconded; motion carried.

Mr. Majewski requested the Board approve a Water Main Extension Agreement with Barak Group for Reverewood Phase 3 Section T in the amount of \$99,636.50. Ms. Miller moved to approve as presented. Mr. Prince seconded; motion carried.

Electric Division Manager Rick Springman requested the Board award the contract for two (2) new 2019/20 ½ ton 4WD crew cab pick-up trucks to Gates Chevy World, Mishawaka, the most responsive and responsible bidder, for the base bid of \$34,900.00 each less trade-ins of \$6,500.00 and \$3,500.00 for a total award of \$59,800.00. Mr. Springman said Martin Chevrolet was actually the low bidder, but their vehicle did not meet the specifications. Ms. Miller moved to approve as presented. Mr. Prince seconded; motion carried.

Street Commissioner Tim Ryan requested the Board award the contract for one (1) 2019 crew cab 4X4 one-ton pick-up truck with front plow to Jordan Ford, Mishawaka, the lowest most responsive and responsible bidder, for the base bid of \$38,494.00 less trade in of \$1,200.00 for a total award of \$37,294.00. Ms. Miller moved to approve as presented. Mr. Prince seconded; motion carried.

Mr. Ryan requested the Board declare one (1) Bend Pak Automotive Lift, Model BP-12FW, as surplus for disposal. Ms. Miller moved to approve as presented. Mr. Prince seconded; motion carried.

City Engineer/Director Chris Jamrose requested the Board authorize the receipt of quotes for 2019 Summer Landscape Maintenance North Side to be opened April 16, 2019. Ms. Miller moved to approve as presented. Mr. Prince seconded; motion carried.

Ms. Jamrose requested the Board authorize the receipt of quotes for 2019 Summer Landscape Maintenance South Side to be opened April 16, 2019.

Ms. Jamrose requested the Board approve plans and authorize the receipt of bids for 2019 Community Crossing Patch, Mill, and Overlay of Edison Lakes Parkway and Grape Road to be opened April 23, 2019. Ms. Miller moved to approve as presented. Mr. Prince seconded; motion carried.

Ms. Jamrose presented a Memorandum of Understanding with NIPSCO for payment of extra dewatering costs for Twelfth Street Project, Des 1400633, and designate the City Engineer as signatory. Ms. Miller moved to approve as presented. Mr. Prince seconded; motion carried.

City Controller Rebecca Miller presented a Professional Services Agreement with Baker Tilly (formerly Umbaugh) to update the City's Comprehensive Financial Plan for the not-to-exceed amount of \$15,500.00, and designate the Controller as signatory, and moved for its approval. Mr. Prince seconded; motion carried.

Mr. Prince requested the Board award the contract for grass cutting and maintenance services for City owned vacant lots to Michiana Contracting Services, the lowest most responsive and responsible quoter, for the base quote of \$600.00 per cut up to \$16,800.00, and moved for its approval. Ms. Miller seconded; motion carried.

Mr. Prince presented a Professional Services Agreement with DLZ for Crawford Park Master Plan for the not-to-exceed amount of \$17,300.00, and moved for its approval. Ms. Miller seconded; motion carried.

Mr. Prince presented a Professional Services Agreement with Heartland Environmental for Phase I and Phase II Environmental Assessments for proposed Hotel Indigo Redevelopment site for the not-to-exceed amount of \$39,918.00, and moved for its approval. Ms. Miller seconded; motion carried.

Approval of Claims:

There were no claims to approve.

New Business:

Mr. Prince moved to approve a request from St. Joseph County VEST for Autism Awareness Ride (motorcycle ride) on Sunday, April 28, 2019, beginning at 3730 Edison Lakes Parkway using Edison Lakes Parkway, Day Road, Fir Road, Cleveland Road, Bremen Highway, Dagoon Trail, Logan Street, and Jefferson Blvd with remainder of route outside Mishawaka and ending at RBI's on Jefferson Blvd. Mr. Prince moved to approve subject to County approval of the route. Ms. Miller seconded; motion carried.

A request for renewal of Secondhand Store License has been received from Guitar Center #620, 5825 Grape Road. Mr. Prince moved to approve as presented. Ms. Miller seconded; motion carried.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:24 a.m.

Ken Prince – President of the Board of
Public Works and Safety/Utility Board

Kari Myers - Clerk of the Board of
Public Works and Safety/Utility Board