

REGULAR MEETING OF THE MISHAWAKA  
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD  
March 26, 2019

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Ken Prince at 10:00 a.m. All members were present. Mr. Watson moved to dispense with the reading of the minutes of March 19, 2019, and accept them as circulated. Ms. Miller seconded; motion carried.

Bid/Quote Openings:

Bids were opened for Twin Branch Park Improvements, Phase 3, and are summarized below:

	<b>R. Yoder Construction, Nappanee, IN</b>	<b>Larson-Danielson Construction, LaPorte, IN</b>	<b>Wilburn Construction Co., LLC, Mishawaka, IN</b>
<b>Base Bid</b>	\$326,523.00	\$426,681.00	\$394,000.00
<b>Alt #1</b>	\$116,260.00	\$127,055.00	\$128,620.00
<b>Alt #2</b>	\$92,525.00	\$105,569.00	\$93,900.00
<b>Alt #3</b>	\$26,925.00	\$34,286.00	\$26,040.00
<b>Time to Complete</b>	84 days	100 days	120 days

Mr. Prince said these bids would be forwarded to the Consultant for their review and evaluation.

Bids were received for one or more 2019/20 crew cab 4X4 1-ton pick-up with front plow and are summarized below:

**BIDDER:**

Jordan Automotive, Mishawaka, IN

MODEL: 2019 Ford F350 4X4 crew cab w/plow      **BASE: \$38,494.00 ea**

TRADE IN:      **1,200.00**

**TOTAL (BASE LESS TRADE)      \$37,294.00**

DELIVERY: 100-120 days

DISCOUNT: 30%

Martin Country Chevrolet, Inc., Plymouth, IN

MODEL: 2019 Ram 3500 Crew Cab      **BASE: \$39,924.00 ea**

TRADE IN:      **1,900.00**

**TOTAL (BASE LESS TRADE)      \$38,024.00**

DELIVERY: 120 days

DISCOUNT: 25%

Mr. Prince said these bids would be forwarded to the Street Department for their review and evaluation.

Bids were opened for one 2019/20 1/2-ton 4WD super crew 4/door pick-up truck and are summarized below:

**BIDDER:**

Jordan Automotive, Mishawaka, IN

MODEL: 2019 F150 4X4 Crew Cab XL      **BASE: \$33,194.00 ea**

TRADE IN: **500.00**  
**TOTAL (BASE LESS TRADE)** **\$32,694.00**  
 DELIVERY: 95-100 days  
 DISCOUNT: 30%

Martin Country Chevrolet, Inc., Plymouth, IN  
 MODEL: 2019 Ram Classic Crew Cab **BASE: \$26,371.00 ea**  
 TRADE IN: **400.00**  
**TOTAL (BASE LESS TRADE)** **\$25,971.00**  
 DELIVERY: 120 days  
 DISCOUNT: 25%

Mr. Prince said these bids would be forwarded to the Water Department for their review and evaluation.

Quotes were opened for seasonal mowing services for Community Development and area summarized below:

<b>QUOTER</b>	<b>AMOUNT</b>
Michiana Contract Services, Mishawaka, IN	\$16,828.00
Thompson Landscaping, Elkhart, IN	\$16,940.00
Michiana Property Maint., dba Dreamlawns, Mishawaka, IN	\$18,200.00

Mr. Prince said these quotes would be forwarded to Community Development for their review and evaluation.

Mayor's Comments:

Mayor Wood thanked everyone for their hard work on State of the City.

Mayor Wood announced a staff meeting would follow today's Board meeting.

Department Head Reports:

Assistant Fire Chief Greg Hunt on behalf of Chief Woodward requested the Board promote Ashton Kwieran, Nicolas Pritz, and Travis Sears from Probationary Firefighter to the rank of Master Firefighter, effective March 27, 2019. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Water Division Manager Dave Majewski presented a Water Main Extension Agreement with Place Group (Place Realty) for Savannah Pass, Phase 4 (remaining land) in the amount of \$78,298.90. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

Mr. Majewski presented a Water Main Extension Agreement with R & R Excavating for Northbridge Valley, Phase 4, in the amount of \$12,829.80. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Electric Division Manager Rick Springman requested the Board award the contract for two new 2019/20 mid-size 4WD extended cab pick-up trucks to Jordan Ford, Mishawaka, the lowest most responsive and responsible bidder, for the base bid of \$26,990.00 each less trade-ins of \$2,500.00 and \$2,000.00 for a total award of \$49,480.00. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

Mr. Springman requested the Board reject all bids for one or more mid-sized crew cab 4WD pick-up trucks as the bids exceed amount budgeted for vehicles.

City Engineer/Director Chris Jamrose requested the Board approve an extension for the 2017 Curb and Sidewalk Program unit prices with Selge Construction for the 2019 construction season per IC 5-22-17-4. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Ms. Jamrose presented a Professional Services Agreement with Lawson-Fisher Associates for design services for Partial Raceway Reconstruction and Main Street Widening for the not-to-exceed amount of \$330,400.00. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

Ms. Jamrose presented a Grant Agreement with INDOT for Community Crossing Matching Grant up to \$576,252.84 of State Funds (50% local match) to fund projects on various City streets. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

City Planner Ken Prince presented Change Order #12 with Rieth-Riley Construction for Riverwalk in Merrifield Park, for a time extension of 171 days, Des 1382760, R-36935, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. Prince presented Change Order #1 with John Boettcher Sewer & Excavating for demolition and removal of residential buildings located at 526, 528, and 530 O'Conner Street for an increase of \$981.25 for a new contract amount of \$17,963.25, and moved for its approval. Ms. Miller seconded; motion carried.

Mr. Prince presented a Professional Services Agreement with Franko Design for design services for Historic Neighborhood Sign Toppers for the not-to-exceed amount of \$750.00, and moved for its approval. Mr. Watson seconded; motion carried.

#### Approval of Claims:

City Controller Rebecca Miller presented fifteen (15) claim dockets in the amount of \$11,118,898.03, and moved for their approval. Mr. Watson seconded; motion carried.

#### New Business:

Mr. Prince moved to approve a request from the Memorial Day Parade Committee to detour traffic on a portion of SR 933, Main Street, and Mishawaka Avenue from 9:30 a.m. to 11:00 a.m. as the route for the annual Memorial Day Parade and using portions of Spring, Mill, Race, and Third Streets 9:00 a.m. to 9:30 a.m. for parade staging on Monday, May 78, 2019. Ms. Miller seconded; motion carried.

#### Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:23 a.m.

Ken Prince – President of the Board of  
Public Works and Safety/Utility Board

Kari Myers - Clerk of the Board of  
Public Works and Safety/Utility Board