

REGULAR MEETING OF THE MISHAWAKA
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD
February 12, 2019

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Ken Prince at 10:00 a.m. All members were present. Mr. Watson moved to dispense with the reading of the minutes of February 5, 2019, and accept them as circulated. Ms. Miller seconded; motion carried.

Bid Opening:

Pre-qualifications for Cured in Place Pipe (CIPP) were received from the following companies, noting that following the review of legal counsel, qualifications that were received on Wednesday February 13th were accepted as well due to the inability of parcel delivery companies to deliver on Tuesday February 12th because of inclement weather:

Inland Waters Pollution Control, Detroit, MI
VISU – Sewer, Inc., Pewaukee, WI
Performance Pipelining, Ottawa, IL
Layne Inliner, Orleans, IN
Lanzo Trenchless Technologies North, Roseville, MI
SAK Construction, LLC, O’Fallon, MO
Insituform Technologies USA, LLC, Chesterfield, MO
BLD Services, Kenner, LA
Spinello Co., Livingston, NJ

Mayor’s Comments:

Mayor Wood announced a staff meeting would follow today’s Board meeting.

Department Head Reports:

Mishawaka Utilities General Manager Jim Schrader presented Utility Board Resolution 2019-01 Requesting the Increase of Sewer Insurance Premiums for residential customers only from \$1.50 per month to \$2.20 per month. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Parks Department Superintendent Phil Blasko requested the Board receive quotes for a Mobile Stage to be opened February 26, 2019. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

Mr. Blasko requested the Board receive quotes for Golf Course Chemicals and Fertilizers for 2019 to be opened February 26, 2019. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Wastewater Division Manager Karl Kopec requested the Board award the contract for Home Street Lift Station Improvements to Selge Construction, Niles, MI, the lowest most responsive and responsible bidder, for the base bid amount of \$299,678.91. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

Water Division Manager Dave Majewski presented a Professional Services Agreement with DLZ for engineering services for University Park Pressure District Improvements Study for the not-to-exceed amount of \$94,500.00. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

IT Director Patrick Stokes requested the Board authorize the receipt of bids for Server SAN Infrastructure to be opened March 5, 2019. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

City Engineer/Director Chris Jamrose requested the Board accept Certificate of Substantial Completion, Final Acceptance of work performed, and accept 3-Year Maintenance Bond from Layne Inliner for CIPP Sewer Rehabilitation – Various Locations – 2018, with bond in effect until December 31, 2021. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Ms. Jamrose presented Supplemental Agreement #1 with Lawson-Fisher Associates for Fourth Street Improvements – Phase II, for an increase of \$30,000.00 for a new not-to-exceed amount of \$112,650.00. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

Ms. Jamrose presented an Acceptance for Perpetual Maintenance and accept 3-Year Maintenance Bond from Barak Group for The Villas at Reverewood, Phases Four and Five (sanitary sewer), with bond in effect until January 24, 2022. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Ms. Jamrose presented an Acceptance for Perpetual Maintenance and accept 3-Year Maintenance Bond from Kline Custom Homes for Villas Cobblestone Square (sanitary sewer), with bond in effect until February 12, 2022. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

City Controller Rebecca Miller presented a Consent to Assign Agreement for Cash Advisory Services from Umbaugh to Baker Tilly Virchow Krause to begin on or about March 1, 2019, due to corporate merger, no change in advisory representative and designate the Controller as signatory and moved for its approval. Mr. Watson seconded; motion carried.

City Planner Ken Prince presented Change Order #1 with Rieth-Riley Construction for Riverwalk in Merrifield Park for a decrease of \$5,710.02, Des 1382760, R-36935, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. Prince requested the Board accept Report of Contract Final Inspection and Recommendation for Acceptance from INDOT for Riverwalk in Merrifield Park, Des 1382760, R-36935, and moved for its approval. Ms. Miller seconded; motion carried.

Approval of Claims:

City Controller Rebecca Miller presented twenty (20) claim dockets in the amount of \$9,273,249.92, and moved for their approval. Mr. Watson seconded; motion carried.

Hearings:

Mr. Prince opened the Public Hearing for a Tattoo and Body Piercing Permit for Amber Olsen at 236 W. Edison Road, Mishawaka.

Amber Olsen, 710 W. 7th Street, Mishawaka, said she doesn't have possession of the building yet and hope to begin construction in April.

Mr. Prince closed the Public Hearing. Mr. Prince moved to approve the Tattoo and Body Piercing Permit for Amber Olsen. Ms. Miller seconded; motion carried.

New Business:

Mr. Prince moved to approve a request from St. Joseph County Special Olympics for Rock N River Music Fest Corn & Sausage Roast on Saturday, July 27, 2019, at Kamm's Island including a motorcycle ride from 11:30 a.m. to 1:00 p.m. using Front Street, Spring Street, Dragoon Trail, Bremen Highway, Union Street, and various County Roads. Police Chief Witkowski indicated they should continue to work with the Police and Engineering Departments on routing. Also, MPD personnel only would be permitted to block streets and direct traffic as requested. Mr. Watson seconded; motion carried.

A request for renewal of a Tattoo and/or Body Piercing License has been received from Jennifer Gerber at 6910 North Main Street for the application of permanent makeup. Mr. Prince moved for its approval. Mr. Watson seconded; motion carried.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:17a.m.

Ken Prince – President of the Board of
Public Works and Safety/Utility Board

Kari Myers - Clerk of the Board of
Public Works and Safety/Utility Board