

REGULAR MEETING OF THE MISHAWAKA  
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD  
January 29, 2019

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Ken Prince at 10:00 a.m. All members were present. Mr. Watson moved to dispense with the reading of the minutes of January 22, 2019, and accept them as circulated. Ms. Miller seconded; motion carried.

Quote Opening:

Quotes were opened for the demolition and removal of residential buildings located at 526, 528, and 530 O'Conner Street and are summarized below:

<b>CONTRACTOR</b>	<b>BASE QUOTE</b>
Jackson Services, Rochester, IN	\$34,000.00
John Boettcher Sewer & Excavating, Mishawaka, IN	\$16,982.00
C & E Excavating, Elkhart, IN	\$28,908.00
Ritschard Bros., South Bend, IN	\$34,140.00

Mr. Prince said these quotes would be forwarded to the Redevelopment Department for their review and consideration.

Mayor's Comments:

Mayor Wood said as the City prepares for the extreme weather, the area has been placed under a travel advisory and recommends the public not travel unless it's essential. Stay off the roads and indoors if possible. Mayor Wood stated City offices would remain open.

Mayor Wood announced a staff meeting would follow today's Board meeting.

Department Head Reports:

Fire Chief Bryon Woodward requested the Board promote Patrick O'Leary from 1<sup>st</sup> Class Firefighter to the rank of Lieutenant; and Nicholas Allen and Jordon Rutherford from the rank of Master Firefighter to the rank of Lieutenant, effective January 29, 2019. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Water Division Manager Dave Majewski presented a Professional Services Agreement with DLZ for design and right-of-way acquisition services for Beacon Parkway Watermain Loop for the not-to-exceed amount of \$119,300.00. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

City Engineer/Director Chris Jamrose presented Change Order #5 Final from Rieth-Riley Construction for Church Street Improvements (ENT 13-005) for a decrease of \$613,192.43 for a final contract amount of \$4,644,251.03. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Approval of Claims:

City Controller Rebecca Miller presented eighteen (18) claim dockets in the amount of \$3,024,606.62, and moved for their approval. Mr. Watson seconded; motion carried.

New Business:

Mr. Prince moved to approve the request from Queen of Peace Church to use Twin Branch Parking Lot on Friday, February 1, 2019, for parking for the funeral of South Bend Firefighter Josh Comeau. Mr. Watson moved to approve as presented.

Mr. Prince moved for the approval of "Fly Local First" policy encouraging employees to use South Bend International Airport as point of departure when flying on City business. Ms. Miller seconded; motion carried.

Public Comments:

Brad with US Signcrafters in Osceola said he was just sitting in and observing. He also indicated some of the equipment for disc golf at George Wilson Park was becoming worn.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:10 a.m.

Ken Prince – President of the Board of  
Public Works and Safety/Utility Board

Kari Myers - Clerk of the Board of  
Public Works and Safety/Utility Board