

REGULAR MEETING OF THE MISHAWAKA
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD
December 4, 2018

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Ken Prince at 10:00 a.m. All members were present. Mr. Watson moved to dispense with the reading of the minutes of November 27, 2018, and accept them as circulated. Ms. Miller seconded; motion carried.

Bid Openings:

There were no bid openings.

Mayor's Comments:

Mayor Wood was not available for today's Board meeting.

Mr. Prince announced a staff meeting would follow today's Board meeting.

Department Head Reports:

Mishawaka Utilities General Manager Jim Schrader presented Utility Board Resolution 2018-02 Approving a Budget for the Financial Needs of Mishawaka Utilities for the Calendar Year 2019. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Mr. Schrader presented Utility Board Resolution 2018-03 Approving and Confirming the Schedule of Compensation for Certain Employees of Mishawaka Utilities and Sewer Maintenance Department for 2019. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

Mr. Schrader presented Utility Board Resolution 2018-04 Approving and Confirming the Schedule of Compensation for Certain Employees of Mishawaka Utilities for 2019. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Water Division Manager Dave Majewski and Wastewater Division Manager Karl Kopec requested the Board award the contract for Sodium Hypochlorite and Sodium Bisulfite to Alexander Chemical Corporation, Peru, IL for the base quote of \$0.7866 per gallon of sodium hypochlorite and \$1.41 per gallon of sodium bisulfite. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

City Attorney John Roggeman presented Resolution 2018-05 for an Intergovernmental Agreement with the Town of Osceola authorizing the sale of a maximum of 60 tons of enhanced road salt at \$83.44/ton, effective December 4, 2018 through March 31, 2019. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

City Engineer/Director Chris Jamrose presented a Professional Services Agreement with Lochmueller for design services for Milburn Area – Geyer Avenue, Russell Avenue, Somerset Avenue, Dale Avenue, Meridian Street, Logan Street, and Sixth Street for the not-to-exceed amount of \$241,700.00. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

Ms. Jamrose presented an software upgrade with Esri for Citywide GIS, upgrade from version 10.3.1 to 10.5.1 for the not-to-exceed amount of \$14,000.00. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Ms. Jamrose presented Change Order #1 with HRP Construction for Milburn Boulevard Area Improvements – Alabama Street, Jackson Street, and Burdette Street for an increase of \$204,898.71 for a new contract amount of \$1,499,898.71. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

Ms. Jamrose presented Change Order #1 with Selge Construction for Ironworks Development Area Utility Design – Phase II for an increase of \$115,515.50 for a new contract amount of \$487,561.50. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Ms. Jamrose presented Change Order #1 Final from Reith-Riley Construction for North Main Street Median Island Modifications for an increase of \$120,470.18 for a final contract amount of \$718,253.04. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

Ms. Jamrose requested the Board accept the Certificate of Substantial Completion from HRP Construction for Milburn Boulevard Area Improvements – Alabama Street, Jackson Street, and Burdette Street. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Ms. Jamrose requested the Board accept the Certificate of Substantial Completion from HRP Construction for Donaldson Avenue Improvements. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

City Controller Rebecca Miller presented a Professional Services Agreement with Cavanaugh MacDonald Consulting for annual GASB 68 actuarial valuation for police pension funds for 2018 and 2019, not-to-exceed \$3,200.00 each year, and designate the Controller as Signatory; and

Ms. Miller presented a Professional Services Agreement with Cavanaugh MacDonald Consulting for annual GASB 68 actuarial valuation for fire pension funds for 2018 and 2019, not-to-exceed \$3,200.00 each year, and designate the Controller as signatory, and moved for their approval. Mr. Watson seconded; motion carried.

Ms. Miller requested the Board approve Capital Asset Guidelines/Policy, Revised 2018, and moved for its approval. Mr. Watson seconded; motion carried.

City Planner Ken Prince presented Supplemental Agreement #1 with Arkos Design for Central Park Band Shell for an increase of \$57,825.00 for a new not-to-exceed amount of \$79,900.00, and moved for its approval. Mr. Watson seconded; motion carried.

Approval of Claims:

City Controller Rebecca Miller presented eighteen (18) claim dockets in the amount of \$5,583,900.25, and moved for their approval. Mr. Watson seconded; motion carried.

New Business:

Mr. Prince moved to approve a request for renewal of a Secondhand Store License received from Cashland Financial Services, 702 S. Ironwood Drive. Mr. Watson seconded; motion carried.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:11 a.m.

Ken Prince – President of the Board of
Public Works and Safety/Utility Board

Kari Myers - Clerk of the Board of
Public Works and Safety/Utility Board