

REGULAR MEETING OF THE MISHAWAKA
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD
November 6, 2018

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Ken Prince at 10:00 a.m. All members were present except Mr. Watson. Ms. Miller moved to dispense with the reading of the minutes of October 30, 2018, and accept them as circulated. Mr. Prince seconded; motion carried.

Bid Openings:

There were no bid openings.

Mayor's Comments:

Mayor Wood announced a brief staff meeting would follow today's Board meeting.

Department Head Reports:

Police Chief Ken Witkowski requested the Board approve Standard Operating Procedure for the use of Intranasal Naloxone (Narcan). Mr. Prince moved to approve as presented. Ms. Miller seconded; motion carried.

Chief Witkowski requested the Board declare 33 mobile data terminals, 38 vehicle computer docks, and 90 radio modems and mounting brackets as surplus for sale via online auction. Ms. Miller moved to as presented. Mr. Prince seconded; motion carried.

Chief Witkowski presented a Professional Services Agreement with Lexipol for policy manual and daily training bulletins for the not-to-exceed amount of \$2,845.00 for November and December, 2018, \$17,069.00 for 2019, and \$6,950.00 for implementation one-time fee. Mr. Prince moved to approve as presented. Ms. Miller seconded; motion carried.

City Engineer/Director Chris Jamrose presented a Professional Services Agreement with Lawson-Fisher Associates for professional services for CIPP Contractor Prequalification for the not-to-exceed amount of \$9,700.00. Ms. Miller moved to approve as presented. Mr. Prince seconded; motion carried.

City Controller Rebecca Miller presented Resolution No. 2018-04 recommending the Participation in the Motor Fuel Budgeting Program of the Indiana Bond Bank for 2019 Budget Year, the execution of the Qualified Entity Reimbursement Agreement in connection therewith and other related matters, and moved for its approval. Mr. Prince seconded; motion carried.

City Planner Ken Prince presented a Professional Services Agreement with TecServ for hydraulic hoist removal at 402 W. Jefferson Blvd., for the not-to-exceed amount of \$546.95, and moved for its approval. Ms. Miller seconded; motion carried.

Approval of Claims:

City Controller Rebecca Miller presented twenty-one (21) claim dockets in the amount of \$14,089,451.71, and moved for their approval. Mr. Prince seconded; motion carried.

New Business:

There was no new business.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:06 a.m.

Ken Prince – President of the Board of
Public Works and Safety/Utility Board

Kari Myers - Clerk of the Board of
Public Works and Safety/Utility Board