

REGULAR MEETING OF THE MISHAWAKA
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD
October 30, 2018

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Ken Prince at 10:00 a.m. All members were present except Mr. Watson. Ms. Miller moved to dispense with the reading of the minutes of October 23, 2018, and accept them as circulated. Mr. Prince seconded; motion carried.

Bid Openings:

There were no bid openings.

Mayor's Comments:

Mayor Wood announced a staff meeting would follow today's Board meeting.

Department Head Reports:

Police Chief Ken Witkowski requested the Board accept the voluntary resignation of Pfc. Tyler Heckaman to be effective October 31, 2018. Ms. Miller moved to approve as presented. Mr. Prince seconded; motion carried.

Assistant Fire Chief David Ray on behalf of Chief Woodward presented a Professional Services Agreement with Lexipol for duty manual, web-based daily training, and mobile policy app not-to-exceed \$8,900.00 for November and December, 2018, and \$18,644.00 for 2019. Mr. Prince moved to approve as presented. Ms. Miller seconded; motion carried.

Parks Department Superintendent Phil Blasko presented a Professional Services Agreement with Lehman & Lehman for design services for Twin Branch Park Phase III for the not-to-exceed amount of \$30,450.00, and designate Parks Department Superintendent as signatory. Ms. Miller moved to approve as presented. Mr. Prince seconded; motion carried.

Mr. Blasko presented a Professional Services Agreement with Fisher Land Surveying for survey services for Twin Branch Park Phase II for the not-to-exceed amount of \$3,000.00, and designate Parks Department Superintendent as signatory. Ms. Miller moved to approve as presented. Mr. Prince seconded; motion carried.

Mr. Blasko presented a Professional Services Agreement with Earth Exploration for soil borings for Twin Branch Park Phase III for the not-to-exceed amount of \$3,200.00, and designate Parks Department Superintendent as signatory. Ms. Miller moved to approve as presented. Mr. Prince seconded; motion carried.

Mr. Blasko Parks Department Superintendent Phil Blasko submitted a request to plant three (3) trees in the tree lawn at 517 Benton Street. The trees have been analyzed and recommended for planting by the Park Department Landscaper. Ms. Miller moved to approve as presented. Mr. Prince seconded; motion carried.

Water Division Manager Dave Majewski requested the Board receive quotes for Sodium Hypochlorite and Sodium Bisulfite for Water and Wastewater Departments to be opened November 20, 2018. Ms. Miller moved to approve as presented. Mr. Prince seconded; motion carried.

City Engineer/Director Chris Jamrose presented Change Order #1 with HRP Construction for Linden Area LTCP Divisions N & P for an increase of \$121,575.00 for a new contract amount

of \$2,490,575.00. Ms. Miller moved to approve as presented. Mr. Prince seconded; motion carried.

Ms. Jamrose presented Change Order #1 with Walsh & Kelly for Fourth Street Improvements – Phase II for an increase of \$171,973.50 for a new contract amount of \$1,135,618.75. Ms. Miller moved to approve as presented. Mr. Prince seconded; motion carried.

City Planner Ken Prince presented a Professional Services Agreement with Lawson-Fisher Associates for survey services for island, raceway, property west of Police station, and Church/Main Street for the not-to-exceed amount of \$30,500.00, and moved for its approval. Ms. Miller seconded; motion carried.

Approval of Claims:

There were no claims to approve.

Hearings:

Public Hearing today at 11:00 a.m. in Council Chambers for Appeal of Demotion of Mark Ryan from Captain to rank of Driver/Operator.

New Business:

There was no new business.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:10 a.m.

Ken Prince – President of the Board of
Public Works and Safety/Utility Board

Kari Myers - Clerk of the Board of
Public Works and Safety/Utility Board