

REGULAR MEETING OF THE MISHAWAKA
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD
October 9, 2018

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Ken Prince at 10:00 a.m. All members were present. Mr. Watson moved to dispense with the reading of the minutes of October 2, 2018, and accept them as circulated. Ms. Miller seconded; motion carried.

Bid Openings:

There were no bid openings.

Mayor's Comments:

Mayor Wood was not available for today's Board meeting. Mr. Prince announced a brief staff meeting would follow today's Board meeting.

Department Head Reports:

Assistant Police Chief Jason Stefaniak requested the Board place Andrew Sark on Administrative Leave with pay to be retroactive to October 4, 2018. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Parks Department Superintendent Phil Blasko requested the Board approve closing Broadway Street from Main to Sarah and Marion Street to Broadway to the north end of the municipal parking lot on Saturday, October 20, 2018, from 7:00 a.m. to 10:00 p.m. for Fall Harvestfest. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

Mr. Blasko submitted a request to remove one tree and stump in the tree lawn at 2511 E. Third Street. The tree has been analyzed and recommended for removal by the Park Department Landscaper. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

City Engineer/Director Chris Jamrose presented Final Acceptance of work performed and accept the 3-year Maintenance Bond from R & R Excavating for Douglas Road Improvements – Phase I, with bond being in effect until June 5, 2021. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

City Planner Ken Prince requested the Board authorize the receipt of quotes for the demolition and removal of 210 W. Ninth Street to be opened October 16, 2018, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. Prince requested the Board award the contract for demolition and removal of 901 E. Third Street to C & E Excavating, Elkhart, the most responsive and responsible quoter for the base amount of \$25,548.00 and alternate of \$3,000.00 for a total award of \$28,548.00, and moved for its approval. Ms. Miller seconded; motion carried.

Mr. Prince presented a Professional Services Agreement with TecServ for fluid removal from two hydraulic hoists and one above ground storage tank and environmental oversight during structure demolition at 901 E. Third Street for the not-to-exceed amount of \$8,910.00, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. Prince presented a Professional Services Agreement with Helman Sechrist for design services for two buildings at Ironworks Plaza at Beutter Park for the not-to-exceed amount of \$20,000.00, and moved for its approval. Ms. Miller seconded; motion carried.

Mr. Prince requested the Board approve the Notice of Recognition of Encroachment for metal awning on the façade of a commercial building located at 106 Lincolnway East and moved for its approval. Mr. Watson seconded; motion carried.

Approval of Claims:

City Controller Rebecca Miller presented twenty-three (23) claim dockets in the amount of \$4,987,166.34 and moved for their approval. Mr. Watson seconded; motion carried.

New Business:

There was no new business.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:05 a.m.

Ken Prince – President of the Board of
Public Works and Safety/Utility Board

Kari Myers - Clerk of the Board of
Public Works and Safety/Utility Board