

REGULAR MEETING OF THE MISHAWAKA  
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD  
September 25, 2018

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Ken Prince at 10:00 a.m. All members were present except Mr. Watson. Ms. Miller moved to dispense with the reading of the minutes of September 18, 2018, and accept them as circulated. Mr. Prince seconded; motion carried.

Quote Opening:

Quotes were opened for the demolition and removal of 925 Queensboro Avenue and are summarized below:

<b>CONTRACTOR</b>	<b>BASE QUOTE</b>
Jackson Services, Rochester, IN	\$10,300.00
R & R Excavating, Mishawaka, IN	\$25,000.00
John Boettcher Sewer & Excavating, Mishawaka, IN	\$26,939.00
Ritschard Bros., Inc., South Bend, IN	\$17,625.00

Mr. Prince said these quotes would be forwarded to the Department of Redevelopment for their review and consideration.

Mayor's Comments:

Mayor Wood said there would be no staff meeting today.

Department Head Reports:

Police Chief Ken Witkowski presented 2018 Top Shooter Awards to Psc. Andrew Sark, Pfc. Jeff Price, and Pfc. Jeff Grzegorek.

Chief Witkowski requested the Board accept the voluntary retirement of K-9 Rex after eight years of service. Sgt. Chad Thomas, Rex's handler, felt it was time for him to retire due to his age and medical condition. Mr. Prince moved to accept the voluntary retirement of K-9 Rex. Ms. Miller seconded; motion carried.

Chief Witkowski requested the Board approve the Agreement with Sgt. Chad Thomas for the purchase of Rex, former K-9 with the Mishawaka Police Department, for \$1. Ms. Miller moved to approve the agreement with Sgt. Thomas for the ceremonial amount of \$1. Mr. Prince seconded; motion carried.

Chief Witkowski presented a Professional Services Agreement with Axon Enterprise for 50 Taser devices (10 replacement and 40 new) including maintenance plan and extended warranty, 5-year term ending 12/31/2022 for the not-to-exceed amount of \$92,588.80 (\$9,259.20 in 2018, and \$20,832.40 in remaining years), and designate the Mishawaka Police Department as signatory.

Mr. Prince asked about the lifespan of a taser. Chief Witkowski said they are warranted for 5 years. Mr. Prince moved to approve as presented. Ms. Miller seconded; motion carried.

Parks Department Superintendent Phil Blasko submitted a request to remove one tree and stump in the tree lawn at 207 Bastogne Avenue. The tree has been analyzed and recommended for removal by the Park Department Landscaper. Ms. Miller moved to approve as presented. Mr. Prince seconded; motion carried.

Water Division Manager Dave Majewski requested the Board approve a Water Main Extension Agreement with Northbridge Valley LLC (R & R Excavating, Inc.) for Northbridge Valley Phase 3 in the amount of \$18,436.00. Ms. Miller moved to approve as presented. Mr. Prince seconded; motion carried.

IT Director Patrick Stokes presented Change Order #7 with Tyler Technologies for EnerGov Software for an increase of \$34,000.00 for a new contract amount of \$406,097.00 and designate the Controller as signatory. Ms. Miller moved to approve as presented. Mr. Prince seconded; motion carried.

City Engineer/Director Chris Jamrose presented Change Order #1-Final from R & R Excavating, Inc., for Douglas Road Improvements, Phase I, for an increase of \$140,518.76 for a final contract amount of \$1,295,484.20. Ms. Miller moved to approve as presented. Mr. Prince seconded; motion carried.

Ms. Jamrose presented Change Order #2-Final from Niblock Excavating for Linden Area LTCP Division B, for a decrease of (\$45,382.40) for a final contract amount of \$1,306,931.81. Ms. Miller moved to approve as presented. Mr. Prince seconded; motion carried.

Ms. Jamrose requested the Board approve infrastructure plans prepared by Abonmarche for sanitary sewer and watermain in Newbury Pointe, Section Five. Ms. Miller moved to approve as presented. Mr. Prince seconded; motion carried.

City Controller Rebecca moved to approve a Professional Services Agreement with enFocus for data analysis of Penn Township's assessment processes for the not-to-exceed amount of \$36,000.00, and designate the Controller as signatory. Mr. Prince seconded; motion carried.

City Planner Ken Prince requested the Board award the contract for Mishawaka Riverwalk Extension to Walsh & Kelly, South Bend, the lowest most responsive and responsible bidder, for the base bid amount of \$170,600.00, and moved for its approval. Ms. Miller seconded; motion carried.

Approval of Claims:

City Controller Rebecca Miller presented eighteen (18) claim dockets in the amount of \$9,721,604.05 and moved for their approval. Mr. Prince seconded; motion carried.

New Business:

There was no new business.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:21 a.m.

Ken Prince – President of the Board of  
Public Works and Safety/Utility Board

Kari Myers - Clerk of the Board of  
Public Works and Safety/Utility Board