

REGULAR MEETING OF THE MISHAWAKA  
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD  
September 18, 2018

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Ken Prince at 10:00 a.m. All members were present. Mr. Watson moved to dispense with the reading of the minutes of September 11, 2018, and accept them as circulated. Ms. Miller seconded; motion carried.

Bid Opening:

Bids were opened for Mishawaka River Extension and are summarized below:

<b>CONTRACTOR</b>	<b>BASE BID</b>
Walsh & Kelly, South Bend, IN	\$170,600.00
Rieth-Riley Construction, South Bend, IN	\$196,000.00
Selge Construction, Niles, MI	\$195,642.00

Mr. Prince said the bids would be forwarded to the consultant for their review and evaluation.

Mayor's Comments:

Mayor Wood read a letter from Father Jacob Meyer from St. Monica Church inviting department heads and employees to a Mass on September 30, 2018, at 10:00.

Mayor Wood read a letter from Andrew Place, Sr., thanking the City and its employees for all the hard work on the Habitat Carter Build.

Mayor Wood announced a staff meeting would follow today's Board meeting.

Department Head Reports:

Human Resources Director Geoffrey Spiess requested the Board approve a 3-Year Contract Renewal and Amendment with Activate Healthcare, LLC, for the period covering 8-10-18 through 8-9- 21 including automatic 2-year renewal periods thereafter and naming the Director of Human Resources as signatory. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Police Chief Ken Witkowski presented Lt. Eric Laudeman, Pfc. Anthony Stachowiak, Officers Evan Stahley and Brent Vanderzwaag as Police Officers of the 2nd Quarter – 2018.

Chief Witkowski said due to the officers outstanding police work, they arrested five men (separate incidents) on nine counts (possession of a firearm, burglary, possession of marijuana, robbery, among others) and removed two firearms from the streets. Chief Witkowski said this was outstanding police work by all four officers.

Mayor Wood recognized Lt. Laudeman, Pfc. Stachowiak, and Officers Stahley and Vanderzwaag as recipients of Officers of the 2<sup>nd</sup> Quarter, 2018.

City Engineer/Director Chris Jamrose presented a Professional Services Agreement with First Group Engineering for design and application services for 2018 Community Crossing Matching Grant for the not-to-exceed amount of \$60,500.00. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

Ms. Jamrose presented Change Order No. 2 with C & E Excavating for Douglas Road Improvements, Phase II, for an increase of \$153,923.84 for a new contract amount of \$5,774,388.82. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

City Planner Ken Prince presented a Professional Services Agreement with DLZ for remedial investigation and report for former Central Services facility for the not-to-exceed amount of \$105,200.00, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. Prince requested the Board authorize the receipt of quotes for the demolition and removal of the structure located at 901 E. Third Street to be opened October 2, 2018, and moved for its approval. Ms. Miller seconded; motion carried.

Approval of Claims:

There were no claims to approve.

Hearings:

Mr. Prince moved to acknowledge the Motion for Continuance for Hearing from September 18, 2018, to October 30, 2018, at 11:00 a.m. in Council chambers for Appeal of Demotion of Mark Ryan from Captain to rank of Driver/Operator. Mr. Watson seconded; motion carried.

New Business:

There was no new business.

Public Comments:

Anna Gursich, 535 W. Third Street, said the city is doing sewer work in her neighborhood which left a haze in her home along with a resin-like odor. She said the company doing the work had left hang-tags on doors, but didn't contain date work was to be done or a phone number of who to contact with questions. Ms. Gursich said the odor was so strong, she and her family opted to stay at a hotel for the night. The smell still lingers today

Ms. Gursich said the hang-tag said not to use water on the days work was to be done and she washed her clothes at a laundromat.

Ms. Gursich said she was upset no one gave residents a heads up that this would be happening and doesn't think anyone is aware the chemicals used in the process are toxic.

Mr. Prince said the company should have provided adequate information and apologized that didn't happen.

Ms. Jamrose said Engineering would contact the company to discuss.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:30 a.m.

Ken Prince – President of the Board of  
Public Works and Safety/Utility Board

Kari Myers - Clerk of the Board of  
Public Works and Safety/Utility Board