

REGULAR MEETING OF THE MISHAWAKA
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD
August 14, 2018

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Ken Prince at 10:00 a.m. All members were present. Mr. Watson moved to dispense with the reading of the minutes of July 31, 2018, and August 7, 2018, and accept them as circulated. Ms. Miller seconded; motion carried.

Bid Opening:

There were no bid openings.

Mayor's Comments:

Mayor Wood said Mishawaka schools are back in session today and asked everyone to drive safely.

Mayor Wood said Mishawaka drivers won the "Elkhart Grand Prix Mayor's Challenge."

Mayor Wood announced a staff meeting would follow today's Board meeting.

Department Head Reports:

Police Chief Ken Witkowski requested the Board promote Patrol Officer First Class Nathan Wojtysiak to the rank of Sergeant effective August 1, 2018. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Chief Witkowski requested the Board accept the voluntary resignation of Jeffrey Price to be effective August 13, 2018. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

Parks Department Superintendent Phil Blasko submitted a request to remove one tree and stump in the tree lawn at 208 Saint Lo Avenue. The tree has been analyzed and recommended for removal by the Park Department Landscaper. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Water Division Manager Dave Majewski requested the Board approve a Watermain Extension Agreement with Place Group for Newbury Point Section 5 in the amount of \$60,908.85. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Mr. Majewski requested the Board approve a Watermain Extension Agreement with Barak Group for Villas at Reverewood Phase 4 and 5 in the amount of \$87,539.20. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

IT Director Patrick Stokes requested the Board award the quote for Mary Gibbard Park Security to Presidio Networked Solutions, Carmel, IN, the lowest most responsive and responsible quoter, in the amount of \$65,987.34. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

Mr. Stokes requested the Board award the quote for Merrifield Park Security Additions to Presidio Networked Solutions, Carmel, IN, the lowest most responsive and responsible quoter, in the amount of \$66,667.38. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

City Engineer/Director Chris Jamrose requested the Board accept the Certificate of Substantial Completion from HRP Construction for bridge signage construction on Norfolk Southern Railroad bridge at Church Street Underpass. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

Ms. Jamrose presented Change Order #1 with C & E Excavating for Douglas Road Improvements, Phase II, for an increase of \$129,019.98 for a new contract amount of \$5,620,464.98. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

City Planner Ken Prince requested the Board approve a listing contract with John Mester of Cressy Commercial Real Estate for sale of Lot 3 Main Street Corridor First Subdivision (east side of Main Street between Lowell and Edgar) for the not-to-exceed amount of 7% of sale price or \$6,000.00, whichever is greater, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. Prince presented a Professional Services Agreement with Danch, Harner & Associates for survey and engineering services for proposed parking lot at Hums Park, scope of services A, B, and D only, for the not-to-exceed amount of \$10,590.00, and moved for its approval. Ms. Miller seconded; motion carried.

Approval of Claims:

City Controller Rebecca Miller presented eighteen (18) claim dockets in the amount of \$9,473,598.00, and moved for their approval. Mr. Watson seconded; motion carried.

New Business:

Mr. Prince moved to approve a request from St. Pius X Church, Granger, for various street closures of State Route 331, county roads, and east bound lane of Beacon Parkway for 5K and 1 mile fun run on Saturday, August 25, 2018, from 8:00 a.m. to 9:00 a.m. Mr. Watson seconded; motion carried.

A request was received from Montessori Academy at Edison Lakes to hold "Fall Frolic 2018" run/walk using Windingbrook Streets, Day Road, and other nearby county streets on Saturday, October 20, 2018, from 9:00 a.m. to 11:00 a.m. Mr. Prince moved to approve. Ms. Miller seconded; motion carried.

A request was received to block the 300 block of West Ninth Street between Spring and the north/south alley for a block party on Saturday, September 1, 2018, between 8:00 a.m. and midnight. Mr. Prince moved to approve subject to the event ending at 11:00 p.m., notifying all affected neighbors, and normal conditions of approval relative to public safety. Mr. Watson seconded; motion carried.

A request was received to block Anchor Court between Anchor and Sail Drives for a block party on Saturday, September 1, 2018, between 9:00 a.m. and midnight. Mr. Watson moved to approve subject to the event ending at 11:00 p.m., notifying all affected neighbors, and normal conditions of approval relative to public safety. Ms. Miller seconded; motion carried.

Mr. Prince moved to approve Riverfront Development Project Area Liquor License Eligibility request from Chilli Pepper located at 1653 E. Fourth Street. Mr. Watson seconded; motion carried.

A request for disabled parking spaces have been received from the following addresses: 418 N. Wenger Ave., 206 E. Seventh Street, 601 E. Mishawaka Avenue, 116 S. Pine Street. These requests have been reviewed by the Mishawaka Police Department's Traffic Bureau. Upon their review, the Police Department recommends these applications be approved. Mr. Prince moved to approve the disabled parking requests as presented. Mr. Watson seconded; motion carried.

A request for disabled parking spaces have been received from the following address: 1004 W. Borley Avenue. This request has been reviewed by the Mishawaka Police Department's Traffic Bureau. Upon their review, the Police Department recommends this application be denied due to close proximity of off-street parking. Mr. Prince moved to deny the request as presented. Ms. Miller seconded; motion carried.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:15 a.m.

Ken Prince – President of the Board of
Public Works and Safety/Utility Board

Kari Myers - Clerk of the Board of
Public Works and Safety/Utility Board