

REGULAR MEETING OF THE MISHAWAKA  
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD  
July 10, 2018

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Ken Prince at 10:00 a.m. All members were present. Mr. Watson moved to dispense with the reading of the minutes of July 3, 2018, and accept them as circulated. Ms. Miller seconded; motion carried.

Bid Opening:

Bids were opened for 2018 CDBG Infrastructure Improvements Phase IV and are summarized below:

	<b>Premium Concrete Services, Elkhart</b>	<b>Rieth-Riley, South Bend</b>	<b>Walsh &amp; Kelly, South Bend</b>
Base Bid	\$222,518.00	\$243,154.13	
Alternate #1	\$66,135.00	\$68,732.82	
Alternate #2	\$115,410.00	\$131,127.82	
Alternate #3	\$53,675.00	\$55,150.50	
Alternate #4	\$43,085.00	\$41,037.80	
Total	\$500,823.00	\$539,203.07	\$524,321.00* Bid provided as lump sum total

Mr. Prince said these bids would be forwarded to the Engineering Department for their review and evaluation.

Mayor's Comments:

Mayor Wood was not available. Mr. Prince announced a brief staff meeting would follow today's Board meeting.

Department Head Reports:

Police Chief Ken Witkowski presented Board Resolution No. 2018-03 Approving Memoranda of Understanding between the City of Mishawaka and Mishawaka Fraternal Order of Police, Lodge 91, regarding Mandatory Emergency Extra Duty. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

Chief Witkowski requested the Board promote Second Class Patrol Officers Tyler Heckaman and Keith Holzer to the rank of First Class Patrol Officers, effective July 14, 2018. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Fire Chief Bryon Woodward requested the Board accept the voluntary retirement of John Serge who has served the Mishawaka Fire Department for 35 years, effective July 14, 2018. Mr. Watson moved for the Board's approval to accept the voluntary retirement of John Serge effective July 14, 2018. Ms. Miller seconded; motion carried.

Park Department Superintendent Phil Blasko requested the Board authorize the purchase of new playground equipment for Mary Gibbard Park from NuToys Leisure Products utilizing the NJPA purchase program for the list price (including shipping) of \$16,748.00 less NJPA discount of \$956.00 for a total contract price of \$15,792.00. Mr. Blasko stated Code 5-22-10-12 provides that a purchasing agent may make a special purchase when the market structure is based on price, but the governmental body is able to receive a dollar or

percentage discount of the established price. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

City Planner Ken Prince presented a Professional Services Agreement with Lawson-Fisher Associates for design development services for Ironworks Plaza for the not-to-exceed amount of \$331,540.00, and moved for its approval. Mr. Watson seconded; motion carried.

Approval of Claims:

There were no claims to approve.

New Business:

Mr. Prince moved to approve Riverfront Development Project Area Liquor License Eligibility request from Wooden Shoe located at 822 W. Sixth Street. Ms. Miller seconded; motion carried.

A request was received from United Health Services to hold the "Race to Save Lives" 5K/10K walk/run on Saturday, November 3, 2018, from 9:00 a.m. to 10:15 a.m., beginning and ending at St. Joseph Regional Medical Center. Mr. Watson moved to approve subject to County approval of the route and United Health Services providing a Certificate of Liability naming the City of Mishawaka as an additional insured. Ms. Miller seconded; motion carried.

A request from Villa Macri for a Waiver of the Noise Ordinance on Friday, July 20, and Saturday, July 21, for Italian Fest with live music at Villa Macri, Toscana Park, Granger, (no tent) from 5:00 p.m. to 11:00 p.m. Mr. Prince moved to approve the Noise Ordinance Waiver for Italian Fest with live music ending at 11:00 p.m., and, and normal conditions of approval relative to public safety and provide notice to the hotel. Mr. Watson seconded; motion carried.

A request was received from Beiger Mansion to close Union Street between Lincolnway and Third Street for a fundraising event for River Bend Cancer Services including a tent in the parking lane on Union Street on Thursday, Jun 12, 2018, from 5:00 p.m. to 9:00 p.m. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:08 a.m.

Ken Prince – President of the Board of  
Public Works and Safety/Utility Board

Kari Myers - Clerk of the Board of  
Public Works and Safety/Utility Board