

REGULAR MEETING OF THE MISHAWAKA
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD
June 19, 2018

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Ken Prince at 10:00 a.m. All members were present except Mr. Watson. Ms. Miller moved to dispense with the reading of the minutes of June 12, 2018, and accept them as circulated. Mr. Prince seconded; motion carried.

Bid Openings:

There were no bid openings.

Mayor's Comments:

Mayor Wood announced a staff meeting would follow today's Board meeting.

Department Head Reports:

Fire Chief Bryon Woodward preferred amended charges in the pending demotion of Mark Ryan from Captain to the rank of Driver/Operator, hearing scheduled July 24, 2018. Mr. Prince moved to approve as presented. Ms. Miller seconded; motion carried.

Water Division Manager Dave Majewski presented a Professional Services Agreement with DLZ for design services for Northeast Water Treatment Plant and Wellfield for the not-to-exceed amount of \$3,200,000.00. Mr. Prince moved to approve as presented. Ms. Miller seconded; motion carried.

Street Commissioner Tim Ryan requested the Board award the contract for gasoline and diesel fuel supply and delivery to National Oil and Gas, Bluffton, IN, for \$0.04 per gallon (profit margin per gallon) of unleaded and \$0.025 per gallon (profit margin per gallon) of diesel fuel for a two-year period, July 1, 2018 through July 30, 2020. Ms. Miller moved to approve as presented. Mr. Prince seconded; motion carried.

City Engineer/Director Chris Jamrose requested the Board authorize the receipt of bids for 2018 CDBG Infrastructure Improvements, Phase IV, to be opened July 10, 2018. Ms. Miller moved to approve as presented. Mr. Prince seconded; motion carried.

Ms. Jamrose requested the Board approve plans and authorize the receipt of bids for Donaldson Avenue Improvements to be opened July 17, 2018. Ms. Miller moved to approve as presented. Mr. Prince seconded; motion carried.

Ms. Jamrose requested the Board approve plans for construction of public infrastructure for Main Street Added Right Turn Lane (at United Federal Credit Union). Ms. Miller moved to approve as presented. Mr. Prince seconded; motion carried.

Approval of Claims:

City Controller Rebecca Miller presented sixteen (16) claim dockets in the amount of \$8,032,402.11, and moved for their approval. Mr. Prince seconded; motion carried.

Public Hearings:

Mr. Prince opened the Public Hearing for Transient Merchant License for TNT Fireworks to sell fireworks in the Meijer Parking Lot at 3610 Bremen Highway from June 25, 2018 thru July 5, 2018.

Mr. Prince closed the public hearing and moved to approve the Transient Merchant License for TNT Fireworks subject to normal conditions of approval for public safety. Ms. Miller seconded; motion carried.

The Board set a public hearing for Carnival Permit for June 26, 2018, for Mid America Shows Delaware, Inc. (KevaWorks) for a community carnival in the north parking lot at the University Park Mall September 13-16, 2018.

New Business:

A request from St. Joseph County Special Olympics for Rock N River Music Fest Corn and Sausage Roast on Saturday, August 4, 2018, at Kamm's Island including a motorcycle ride from 11:30 a.m. to 1:00 p.m. using Front Street, Spring Street, Dragoon Trail, Bremen Highway, Union Street and various County Road, was taken under advisement.

Mr. Prince moved to approve a request from First United Methodist Church for temporary closure of Forest Avenue between Mishawaka Avenue and Wilson Boulevard for annual BBQ in the Park at Battell Park on Tuesday, July 24, 2018, (rain date July 25) from 5:00 p.m. to 8:00 p.m., subject to normal conditions of approval for public safety. Ms. Miller seconded; motion carried.

Old Business:

A request from Mishawaka Life to close Main Street between Lincolnway and Church and First Street between Main Street and Church Street for Mishawaka Marketplace to be held bi-weekly on Saturday's beginning July 14, 2018 and ending October 20, 2018, 8:00 a.m. – 2:00 p.m., continued under advisement.

Evan Powell, founder of Mishawaka Life said this was an event open to all businesses to have vendor booths, tents and perhaps a food drive. He said there's a lot of interest to come down and participate and has about fourteen interested parties. It will promote local products and be an opportunity for Mishawaka to showcase their art and talent and wanted to step outside the box of traditional farmer's market. Mr. Powell said he hasn't proceeded further with planning until approved.

Mr. Prince asked if he had approached the other businesses in town such as Doc Pierces, Tammy's, etc. Mr. Powell said not yet, but that would be the next step.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:13 a.m.

Ken Prince – President of the Board of
Public Works and Safety/Utility Board

Kari Myers - Clerk of the Board of
Public Works and Safety/Utility Board