

REGULAR MEETING OF THE MISHAWAKA
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD
March 27, 2018

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Ken Prince at 10:00 a.m. in the Council Chambers. All members were present. Mr. Watson moved to dispense with the reading of the minutes of March 20, 2018, and accept them as circulated. Ms. Miller seconded; motion carried.

Quote Opening:

Quotes were opened for Golf Course chemicals and fertilizers for 2018 for the Parks Department and are summarized below:

QUOTER	TOTAL BASE QUOTE
Advanced Turf Solutions, Fishers, IN	\$68,027.67
Site One Landscape Supply, Cleveland, OH	*\$38,405.62
*Incomplete Quote	

Mr. Prince said these quotes would be forwarded to the Parks Department for their review and evaluation.

Mayor's Comments:

Mayor Wood announced a staff meeting would follow today's Board meeting.

Department Head Reports:

Police Chief Ken Witkowski requested the Board accept the voluntary retirement of Pfc. Kirby Stoner who has served the Mishawaka Police Department for 31 years, effective April 2, 2018. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Fire Chief Bryon Woodward announced that Ashton Kwieran, Nicholas Pritz, and Travis Sears have successfully completed the written Firefighters Aptitude Examination, the Physical Agility Test administered by the Mishawaka Firefighter Pension Board as well as the medical and psychological testing required for becoming a member of the Mishawaka Fire Department. He also recommended that they be approved for probationary employment effective March 27, 2018. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Mayor Wood swore in Ashton Kwieran, Nicholas Pritz, and Travis Sears as Probationary Firefighters.

NOTE: After the swearing-in of Probationary Firefighters, the meeting was reconvened in Room 205.

Assistant Fire Chief David Ray requested the Board accept the voluntary retirement of Steven Anglemyer who has served the Mishawaka Fire Department for 23 years, effective March 29, 2018. Mr. Watson moved to approve both as presented. Ms. Miller seconded; motion carried.

Assistant Chief Ray requested the Board accept the voluntary resignation of Chad Kinney effective March 30, 2018. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

Wastewater Division Manager Karl Kopec requested the Board authorize the receipt of bids for Final Clarifier Trough Replacement to be opened April 17, 2018. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Electric Division Manager Rick Springman requested the Board award one (1) new 2018 half-ton 4WD crew cab pick-up truck to Jordan Motors, Mishawaka, the sole bidder, for the base amount of \$32,649.00. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Mr. Springman requested the Board award one (1) new 2019 1-ton 4WD extended cab utility body service truck to Jordan Motors, Mishawaka, the sole bidder, for the base bid of \$54,510.00, less trade-in of (\$1,500.00) for a total award of \$53,010.00. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

Street Commissioner Tim Ryan presented a Professional Services Agreement with Riverpointe Auction Service for auction services (May 11 auction) in the not-to-exceed amount of \$1,325.00 plus 10% of gross proceeds. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

Assistant City Engineer Adam Bowden on behalf of City Engineer/Director Chris Jamrose requested the Board approve plans and authorize the receipt of bids for CIPP Sewer Rehabilitation – Various Locations – 2018, to be opened April 17, 2018. Mr. Prince moved to approve as presented. Ms. Miller seconded; motion carried.

Mr. Bowden requested the Board authorize the receipt of quotes for 2018 Summer Landscape Maintenance North Side, and 2018 Summer Landscape Maintenance South Side to be opened April 17, 2018. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Mr. Bowden requested the Board's approval of infrastructure plans prepared by Lang, Feeney & Associates for sanitary sewer and watermain in Shepherd's Cove Section IV. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Mr. Bowden requested the Board award the contract for Patch, Mill, and Overlay of Various City Streets (2018 Community Crossing Projects) to Walsh & Kelly, South Bend, the lowest most responsive and responsible bidder, for the base bid of \$792,234.04 plus Alternates 2, 4, 11, and 12 for a total award of \$1,751,758.90. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

Mr. Bowden requested the Board award the contract for North Main Street Median Island Modification to Rieth-Riley Construction, South Bend, the lowest most responsive and responsible bidder, for the base bid of \$597,782.86. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Mr. Bowden presented Change Order #1 Final from HRP Construction for Linden Area LTCP, Division C, for an increase of \$153,985.38 for a final contract amount of \$939,985.38. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

Mr. Bowden presented Change Order #1 Final from Rieth-Riley Construction for 2017 CDBG Infrastructure Improvements, Phase III, for an increase of \$652.33 for a final contract amount of \$197,120.33. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

City Planner Ken Prince requested the Board authorize the receipt of quotes for the demolition and removal of structure located at 407 E. Mishawaka Avenue to be opened April 10, 2018, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. Prince requested the Board approve plans and authorize the receipt of bids for Central Park Band Shell to be opened April 24, 2018, and moved for its approval. Ms. Miller seconded; motion carried.

Mr. Prince presented Change Order #1 from Hoerstman General Contracting for Castle Manor Renovation for an increase of \$27,682.06 for a new contract amount of \$469,575.71, and moved for its approval. Mr. Watson seconded; motion carried.

Approval of Claims:

City Controller Rebecca Miller presented eighteen (18) claim dockets in the amount of \$6,270,463.65, and moved for their approval. Mr. Watson seconded; motion carried.

Hearing:

Mr. Prince set a hearing for April 10, 2018, for Tattoo and Body Piercing Permit for Jennifer Gerber operating at 6910 N. Main Street, microblading.

New Business:

Mayor Wood introduced David Ray who has been promoted from Battalion Chief to Assistance Fire Chief/Chief of Operations.

Mr. Prince moved to approve the renewal of a Tattoo and Body Piercing permit for Lindsay Bowerman operating at 420 W. Cleveland Road, Granger, for microblading. Mr. Watson seconded; motion carried.

Mr. Prince moved to approve the renewal of Second Hand Store License for Guitar Center #620, 5825 Grape Road. Ms. Miller seconded; motion carried.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:30 a.m.

Ken Prince – President of the Board of
Public Works and Safety/Utility Board

Kari Myers - Clerk of the Board of
Public Works and Safety/Utility Board