

REGULAR MEETING OF THE MISHAWAKA
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD
December 12, 2017

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Ken Prince at 10:00 a.m. All members were present. Mr. Watson moved to dispense with the reading of the minutes of December 5, 2017, and accept them as circulated. Mr. Prince seconded; motion carried.

Bid Openings:

There were no bid openings.

Mayor's Comments:

Mayor Wood thanked all departments who helped set up for Winter Fest this past weekend. Mayor Wood said it was a successful event.

Mayor Wood announced a staff meeting would follow today's Board meeting.

Department Head Reports:

Mishawaka Utilities General Manager Jim Schrader presented Utility Board Resolution 2017-04 Approving a Budget for the Financial Needs of Mishawaka Utilities for the Calendar Year 2018; and

Mr. Schrader presented Utility Board Resolution 2017-05 Approving and Confirming the Schedule of Compensation for Certain Employees of Mishawaka Utilities and Sewer Maintenance Department for 2018; and

Mr. Schrader presented Utility Board Resolution 2017-06 Approving and Confirming the Schedule of Compensation for Certain Employees of Mishawaka Utilities for 2018. Mr. Watson moved to approve all three Utility Board Resolutions as presented. Ms. Miller seconded; motion carried.

Corporation Counsel Geoffrey Spiess presented Utility Board Resolution 2017-07 Approving a Three (3) Year Agreement (1/1/2018 thru 12/31/2020) between the City of Mishawaka and the International Brotherhood of Electrical Workers, Local #1392. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

Mr. Spiess presented Board Resolution 2017-07 Approving a Three (3) Year Agreement (1/1/2018 thru 12/31/2020) between the City of Mishawaka and employees of the Mishawaka Sewer Department – represented by the International Brotherhood of Teamsters, Local #364. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Mr. Spiess presented Board Resolution 2017-08 Approving a Three (3) Year Agreement (1/1/2018 thru 12/31/2020) between the City of Mishawaka and the Mishawaka Fraternal Order of Police, Lodge #91. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

Mr. Spiess presented Board Resolution 2018-09 Approving a One (1) year Agreement (1/1/2018 thru 12/31/2018) between the City of Mishawaka and the Mishawaka Firefighters Association, Local No. 360 of the International Association of Firefighters, AFL-CIO. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried. Police Chief Ken Witkowski requested the Board declare one (1) Cybex Model #5151 treadmill as surplus for disposal. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

City Engineer/Director Chris Jamrose presented a Professional Services Agreement with DLZ for design services for Crawford Park Connector Sewer Project for a not-to-exceed amount of \$315,000.00. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Ms. Jamrose presented a Professional Services Agreement with Lawson-Fisher Associates for design services for Linden Area LTCP, Divisions N and P, for the not-to-exceed amount of \$234,525.00. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

Ms. Jamrose presented a Grant Agreement with INDOT for 2017 Community Crossing Match Grant up to \$650,000.00 of State funds (50% local match) to fund projects on various City streets. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

City Controller Rebecca Miller presented a Professional Services Agreement with Cavanaugh MacDonald Consulting for annual GASB 68 actuarial services for Police Pension Funds for 2017 and 2018 CAFR for the not-to-exceed amount of \$3,200.00 each year and designate the Controller as signatory; and

Ms. Miller presented a Professional Services Agreement with Cavanaugh MacDonald Consulting for annual GASB 68 actuarial services for Fire Pension Funds for 2017 and 2018 CAFR for the not-to-exceed amount of \$3,200.00 each year and designate the Controller as signatory and moved for their approval. Mr. Watson seconded; motion carried.

City Planner Ken Prince requested the Board award the demolition and removal of structure located at 917 N. Main Street to Ritschard Bros., South Bend, the lowest most responsive and responsible quoter, for the quote amount of \$18,420.00, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. Prince presented the following change orders from Rieth-Riley Construction for Riverwalk in Merrifield Park: CO#5 for an increase of \$48,813.83; CO#6 for an increase of \$8,297.40; CO#7 for an increase of \$12,100.00; and CO#8 for an increase of \$26,371.50 and moved for their approval. Ms. Miller seconded; motion carried.

Approval of Claims:

There were no claims to approve.

New Business:

A request for renewal of a Secondhand Store License has been received from Nunemaker's Coin Shop, 2516 Lincolnway West. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:12 a.m.

Ken Prince – President of the Board of
Public Works and Safety/Utility Board

Kari Myers - Clerk of the Board of
Public Works and Safety/Utility Board