

REGULAR MEETING OF THE MISHAWAKA
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD
November 21, 2017

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order at 10:03 a.m. All members were present except Ms. Miller. Mr. Prince moved to dispense with the reading of the minutes of November 14, 2017, and accept them as circulated. The swearing in of Probationary Firefighters was held in the Council Chambers.

Bid Openings:

There were no bid openings.

Department Head Reports:

City Attorney John Roggeman on behalf of Street Commissioner Tim Ryan presented Resolution 2017-05 for an Intergovernmental Agreement with the Town of Osceola authorizing the sale of a maximum of 60 tons of enhanced road salt at \$72.84/ton, effective November 21, 2017 through March 31, 2018. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Police Chief Ken Witkowski requested the Board approve an agreement with Motorola Solutions, Inc. for RMS (Records Management System) update for \$1,100,000.00. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Fire Chief Bryon Woodward announced that Justin Hall, Dwayne Jeter, and Bryant Lehman have successfully completed the written Firefighters Aptitude Examination, the Physical Agility Test administered by the Mishawaka Firefighter Pension Board as well as the medical and psychological testing required for becoming a member of the Mishawaka Fire Department. He also recommended that they be approved for probationary employment effective November 21, 2017. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Mayor Wood swore in Justin Hall, Dwayne Jeter, and Bryant Lehman as Probationary Firefighters.

Park Superintendent Phil Blasko submitted a request to remove one tree and stump in the tree lawn at 116 Helen Avenue. The tree has been analyzed and recommended for removal by the Park Department Landscaper. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

City Planner Ken Prince on behalf of City Controller Rebecca Miller presented Resolution No. 2017-06 recommending the Participation in the Motor Fuel Budgeting Program of the Indiana Bond Bank for 2018 Budget Year, the execution of the Qualified Entity Reimbursement Agreement in connection therewith and other related matters, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. Prince requested the Board award the contract for demolition and removal of 518 Alabama Street to Jackson Services, Rochester, the lowest most responsive and responsible quoter, for the base quote of \$13,500.00, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. Prince presented a Professional Services Agreement with Specialty Systems of South Bend for debris removal at 917 N. Main Street for the not-to-exceed amount of \$5,000.00, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. Prince presented a Professional Services Agreement with Specialty Systems of South Bend for asbestos abatement at 917 N. Main Street for the not-to-exceed amount of \$5,250.00, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. Prince requested the Board authorize the receipt of quotes for the demolition and removal of 917 N. Main Street to be opened December 5, 2017, and moved for its approval. Mr. Watson seconded; motion carried.

Approval of Claims:

City Planner Ken Prince on behalf of City Controller Rebecca Miller presented sixteen (16) claim dockets in the amount of \$8,660,495.39, and moved for their approval. Mr. Watson seconded; motion carried.

New Business:

There was no new business.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:22 a.m.

Ken Prince – President of the Board of
Public Works and Safety/Utility Board

Kari Myers - Clerk of the Board of
Public Works and Safety/Utility Board