

REGULAR MEETING OF THE MISHAWAKA
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD
October 31, 2017

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Ken Prince at 10:00 a.m. All members were present except Ms. Miller. Mr. Watson moved to dispense with the reading of the minutes of October 24, 2017, and accept them as circulated. Mr. Prince seconded; motion carried.

Bid Openings:

There were no bid openings.

Mayor's Comments:

Mayor Wood announced a staff meeting would follow today's Board meeting.

Department Head Reports:

Human Resources Director Geoffrey Spiess requested the Board approve a one-year contract with New Avenues to provide Employee Assistance Program to City of Mishawaka employees and dependents with an increase of \$0.05 per employee per month, with the contract term of January 1 through December 31, 2018, and designate the HR Director as signatory. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Fire Chief Bryon Woodward requested the Board promote Probationary Firefighter Donald Workman to the rank of 1st Class Firefighter to be effective November 1, 2017. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Chief Woodward requested the Board approve a three-year contract renewal with CrewSense for a period covering September 1, 2018 through September 1, 2021, with the cost to remain at \$3.89 per user/per month. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

City Engineer/Director Chris Jamrose requested the Board accept the Certificate of Substantial Completion from HRP Construction for Fourth Street LTCP Improvements. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

City Planner Ken Prince requested the Board accept the Certificate of Substantial Completion from KW Construction Services for Mishawaka Riverwalk Wireless Video Surveillance and Callbox System, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. Prince requested the Board authorize the receipt of quotes for the demolition and removal of 518 Alabama Street to be opened November 14, 2017, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. Prince presented Change Order #1 Final from Ritschard Bros. for demolition of 209 N. Cedar Street for an increase of \$1,280.00 for a final contract amount of \$30,880.00, and moved for its approval. Mr. Watson seconded; motion carried.

Approval of Claims:

There were no claims to approve.

Public Hearings:

Mr. Prince opened the Public Hearing for a Second Hand Store License for Mary Blann to operate a store at 928 S. Merrifield Avenue.

Ms. Blann said she would have new and used items. She said over the years she has accumulated a lot of stuff.

Ms. Blann said everything would be clean and nice and is hoping the low to medium income folks living nearby would benefit from the store and she would be non-profit.

Mr. Spiess asked if she would be registering as a non-profit. Ms. Blann said she she will.

Mr. Prince asked if she had registered as a non-profit. Ms. Blann said no, but she didn't know how to go about it.

Mr. Prince closed the Public Hearing. Mr. Watson moved to approve the Secondhand Store License Mary Blann at 928 S. Merrifield Avenue. Mr. Prince seconded; motion carried.

Mr. Prince opened the public hearing for a Tattoo and Body Piercing Permit for Jeremy Maske employed by Crowned Raven Studios at 2826 Lincolnway East.

Mr. Maske said he's been in the business since 1996 and has worked in Niles and South Bend.

Mr. Prince closed the Public Hearing. Mr. Watson moved to approve the license for Jeremy Maske for Tattoo and Body Piercing Permit. Mr. Prince seconded; motion carried.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:10 a.m.

Ken Prince – President of the Board of
Public Works and Safety/Utility Board

Kari Myers - Clerk of the Board of
Public Works and Safety/Utility Board