

REGULAR MEETING OF THE MISHAWAKA
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD
October 24, 2017

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Ken Prince at 10:00 a.m. All members were present except Ms. Miller. Mr. Watson moved to dispense with the reading of the minutes of October 17, 2017, and accept them as circulated. Mr. Prince seconded; motion carried.

Bid Openings:

There were no bid openings.

Mayor's Comments:

Mayor Wood announced a staff meeting would follow today's Board meeting.

Department Head Reports:

Police Chief Ken Witkowski requested the Board promote Probationary Patrol Officer Kelli Sells to the rank of Patrol Officer Second Class, effective October 25, 2017. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Water Division Manager Dave Majewski requested the Board authorize the receipt of quotes for sodium hypochlorite/sodium bisulfite for Water and Wastewater Departments to be opened on November 14, 2017. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

City Engineer/Director Chris Jamrose presented a Professional Services Agreement with First Group Engineering for design services for 2018 Community Crossing Grant Projects for the not-to-exceed amount of \$48,800.00. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Ms. Jamrose presented a Professional Services Agreement with DLZ for engineering services for City-Wide Pavement Management for the not-to-exceed amount of \$30,000.00. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Ms. Jamrose presented a Professional Services Agreement with Lochmueller Group for design services for Alabama Street (Panama to Sixth), Jackson Street (Panama to Sixth), and Burdette Street (Milburn to railroad), for the not-to-exceed amount of \$199,600.00. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Ms. Jamrose presented Change Order #1 Final from Walsh & Kelly for Patch, Mill, and Overlay of Grape Road from Day Road to Indian Ridge Blvd. for a decrease of (\$47,631.44) for a final contract amount of \$816,062.19. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

City Planner Ken Prince presented Change Order #1 Final from R&R Excavating for demolition and removal of structures at 1207 and 1209 Union Street for an increase of \$4,360.00 for a final contract amount of \$33,506.00, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. Prince presented a Professional Services Agreement with Arkos Design for design services for Central Park Band Shell for the not-to-exceed amount of \$22,075.00, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. Prince requested authorization from the Board to make a commitment to the NRP Group regarding completing Phase 1 of the Douglas Road/Grape Road intersection project within two (2) years if they are awarded competitive tax credits for their proposed senior independent living project, and moved for its approval. Mr. Watson seconded; motion carried.

Approval of Claims:

City Planner Ken Prince on behalf of City Controller Rebecca Miller presented twenty (20) claim dockets in the amount of \$9,863,940.64, and moved for their approval. Mr. Watson seconded; motion carried.

Hearings:

Mr. Prince set a hearing for October 31, 2017, for a Secondhand Store License for Mary Blann at 928 S. Merrifield Avenue.

Mr. Prince set a hearing for October 31, 2017, for a Tattoo and Body Piercing Permit for Jeremy Maske, employed by Crowned Raven Studios, at 2826 Lincolnway East.

New Business:

A request for disabled parking spaces have been received from the following addresses: 803 Carlton Street, 1021 E. Fourth Street, 917 W. Donaldson Avenue, 925 W. Broadway Street. These requests have been reviewed by the Mishawaka Police Department's Traffic Bureau. Upon their review, the Police Department recommends these applications be approved. Mr. Prince moved to approve the disabled parking requests as presented. Mr. Watson seconded; motion carried.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:08 a.m.

Ken Prince – President of the Board of
Public Works and Safety/Utility Board

Kari Myers - Clerk of the Board of
Public Works and Safety/Utility Board