

REGULAR MEETING OF THE MISHAWAKA  
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD  
October 17, 2017

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Ken Prince at 10:00 a.m. All members were present except Ms. Miller. Mr. Watson moved to dispense with the reading of the minutes of the minutes of October 10, 2017, and accept them as circulated. Mr. Prince seconded; motion carried.

Mayor's Comments:

Mayor Wood said the City received a check in the amount of \$650,000.00 from the State of Indiana for Community Crossroads project.

Mayor Wood read a letter of appreciation from Father Jacob Meyer, Youth Pastor of St. Monica Church.

Mayor Wood announced a staff meeting would follow today's Board meeting.

Department Head Reports:

Police Chief Ken Witkowski presented Officer Jeff Grzegorek as Police Officer of the 3<sup>rd</sup> Quarter – 2017.

Chief Witkowski said during the quarter, Officer Grzegorek was instrumental in the recovery of drugs, money, handgun, felony warrant arrests including an ATF warrant possession of a firearm by a convicted felon, and seizure of evidence that lead to the successful prosecution of an armed robbery suspect. Chief Witkowski said Officer Grzegorek's willingness and self-motivation to initiate investigations display the proactive attitudes that make the Mishawaka Police Department what it is today.

Mayor Wood recognized Officer Grzegorek as recipient of Officer of the 3<sup>rd</sup> Quarter, 2017.

Chief Witkowski requested the Board promote Sergeant Matthew Porter of the Investigative Division, Special Victims Unit, to the rank of Lieutenant to be effective October 17, 2017. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Chief Witkowski requested the Board promote Pfc. Brian Long of the Uniform Division to the rank of Sergeant to be effective October 17, 2017. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Park Superintendent Phil Blasko submitted a request to remove two trees and stumps in the tree lawn at 716 W. 11<sup>th</sup> Street. The trees have been analyzed and recommended for removal by the Park Department Landscaper. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Street Commissioner Tim Ryan requested the Board authorize receipt of bids for one (1) 2018 1-ton 4X4 standard cab pick-up with front plow and lift gate to be opened November 7, 2017. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

City Engineer/Director Chris Jamrose requested the Board accept the 3-year Maintenance Bond from Rieth-Riley Construction for Third Street Municipal Parking Lot to be in effect until January 13, 2020. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Ms. Jamrose requested the Board accept the 3-year Maintenance Bond from Rieth-Riley Construction for Fir Road and University Drive Intersection Expansion to be in effect until August 31, 2018. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

City Planner Ken Prince presented a Professional Services Agreement with DLZ for feasibility evaluation and conceptual design services for East Extension of Riverwalk for the not-to-exceed amount of \$83,500.00, and moved for its approval. Mr. Watson seconded; motion carried.

Approval of Claims:

There were no claims to approve.

New Business:

There was no new business.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:15 a.m.

Ken Prince – President of the Board of  
Public Works and Safety/Utility Board

Kari Myers - Clerk of the Board of  
Public Works and Safety/Utility Board