

REGULAR MEETING OF THE MISHAWAKA  
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD  
October 10, 2017

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Ken Prince at 10:00 a.m. All members were present except Ms. Miller. Mr. Watson moved to dispense with the reading of the minutes of September 26, 2017, and October 3, 2017, and accept them as circulated. Mr. Prince seconded; motion carried.

Bid Openings:

There were no bid openings.

Mayor's Comments:

Mayor Wood was not available. Mr. Prince said a brief staff meeting would follow today's Board meeting.

Department Head Reports:

Mishawaka Utilities General Manager Jim Schrader presented Utilities Resolution 2017-03 Approving a Final Billing and Collection Policy and Procedure to Mishawaka Utilities. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Fire Chief Bryon Woodward requested the Board promote Mike Sauter from the rank of Probationary Firefighter to the rank of 1<sup>st</sup> Class Firefighter, effective October 11, 2017. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Wastewater Division Manager Karl Kopec requested the Board accept a 3-year Maintenance Bond from HRP Construction for Oakland Avenue Lift Station to be in effect until April 21, 2020. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Electric Division Manager Rick Springman requested the Board award the contract for one (1) new 2018 55' Insulated Mobile Aerial Device (bucket truck) to Altec Industries, Indianapolis, IN, the sole bidder, for the base bid amount of \$247,848.00 less trade-in of (\$7,500.00) for a total award of \$240,348.00. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Mr. Springman requested the Board award the contract for one (1) new 2017/2018 compact tract excavator to Bobcat of Michiana, Elkhart, IN, the most responsive and responsible bidder, for the base bid of \$46,537.00 plus the optional enclosed climate-controlled cab for a total award of \$50,506.00. Mr. Springman said it was determined the Case unit (bid submitted by McCann Industries) did not meet the minimum spec for horsepower.

City Engineer/Director Chris Jamrose requested the Board award the contract for signage construction on Canadian National railroad bridge to HRP Construction, South Bend, IN, the sole quoter, for the base quote of \$156,000.00 less the railroad flagging allowance of (\$30,000.00) for a total award of \$126,000.00. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Ms. Jamrose requested the Board award the contract for signage construction on Norfolk Southern railroad bridge at Church Street underpass to HRP Construction, South Bend, IN, the sole quoter, for the base quote of \$148,600.00. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

City Planner Ken Prince presented a Professional Services Agreement with Ugray for design proposal services for Downtown Digital Sculpture for the not-to-exceed amount of \$11,500.00, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. Prince presented a Professional Services Agreement with Specialty Systems of South Bend for asbestos abatement at 912 Lincolnway West for the not-to-exceed amount of \$10,500.00, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. Prince presented a Professional Services Agreement with Specialty Systems of South Bend for asbestos abatement at 518 Alabama Street for the not-to-exceed amount of \$1,425.00, and moved for its approval. Mr. Watson seconded; motion carried.

Approval of Claims:

City Planner Ken Prince on behalf of City Controller Rebecca Miller presented twenty (20) claim dockets in the amount of \$4,021,075.76, and moved for their approval. Mr. Watson seconded; motion carried.

New Business:

Mr. Prince moved to approve a request from Barnhart Crane & Rigging for 3 super-heavy, oversize loads to travel through Mishawaka using Bremen Highway/Union Street, Twelfth Street, and SR331 between October 23 and October 31, 2017. He also suggested Barnhart Crane contact Rick Springman in Utilities regarding height of overhead utility lines. Mr. Watson seconded; motion carried.

Mr. Watson moved to approve a request from Beiger School and East United Methodist Church to close Third Street between Melville and Virgil for Trunk or Treat event on Saturday, October 28, 2017 from 5:30 p.m. to 7:30 p.m., plus the presence of School Resource Officer and Lt. Williams. Mr. Prince seconded and said the Police Department would determine Lt. Williams availability for the event.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:15 a.m.

Ken Prince – President of the Board of  
Public Works and Safety/Utility Board

Kari Myers - Clerk of the Board of  
Public Works and Safety/Utility Board