

REGULAR MEETING OF THE MISHAWAKA  
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD  
July 25, 2017

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Ken Prince at 10:00 a.m. All members were present. Mr. Watson moved to dispense with the reading of the minutes of July 18, 2017, and accept them as circulated. Ms. Miller seconded; motion carried.

Bid Openings:

There were no bid openings.

Mayor's Comments:

Mayor Wood announced a staff meeting would follow today's Board meeting.

Department Head Reports:

Human Resources Director Geoffrey Spiess requested the Board approve a three-year extension of an agreement with Gibson Insurance for insurance consulting and brokerage services in the amount of \$54,000.00 annually, effective June 1, 2017 through May 31, 2020, and designate the Director of Human Resources as signatory. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Park Superintendent Phil Blasko submitted a request to trim one tree in the tree lawn at 1018 W. Battell Street. The tree has been analyzed and recommended for trimming by the Park Department Landscaper. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

Wastewater Division Manager Karl Kopec requested the Board approve Supplemental Agreement No. 2 with Lawson-Fisher Associates for construction inspection services on the Oakland Avenue Lift Station Upgrade for an increase of \$20,900.00 for a new not-to-exceed amount of \$67,498.00. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

City Engineer/Director Chris Jamrose requested the Board approve an Escrow Agreement with Layne Inliner and Lake City Bank for CIPP Sewer Rehab, Various Locations, 2017. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

Ms. Jamrose presented a Right of Entry, Improvement, and Hold Harmless Agreement with Gina Desimone for sanitary sewer lateral improvements for 2606 W. Ewing Avenue, and tree removal on common lot line of 1023 and 1033 Geyer Avenue (Sanitary Sewer Lateral Easement has been granted by Gina Desimone to Nichols and Jessica Hause, owners of 2606 W. Ewing Avenue); and approve Right of Entry and Hold Harmless Agreement with John and Karin Genetti for tree removal on common lot line of 1023 and 1033 Geyer Avenue. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Ms. Jamrose requested the Board accept the Certificate of Substantial Completion from Rieth-Riley Construction Co. for Fir Road and University Drive Intersection Expansion. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

Ms. Jamrose requested the Board accept the Certificate of Substantial Completion from Selge Construction Co. for Linden Area LTCP – Division A – Phase II. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Ms. Jamrose requested the Board approve a Professional Services Agreement with DLZ for engineering services for Ironworks Development Area utility design for the not-to-exceed amount of \$66,000.00. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

City Planner Ken Prince presented a Professional Services Agreement with Schuler Shook for lighting design for Cable Stayed Bridge in the not-to-exceed amount of \$10,900.00, and moved for its approval. Mr. Watson seconded; motion carried.

Approval of Claims:

There were no claims to approve.

New Business:

Mr. Prince moved to approve a request from WSBT for a motorcycle ride on Sunday, July 30, 2017 from the WSBT station offices on Douglas Road, north on Fir to Beacon, east to Capital and north to SR23, subject to any restrictions from the Mishawaka Police Department. Ms. Miller seconded; motion carried.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:10 a.m.

Ken Prince – President of the Board of  
Public Works and Safety/Utility Board

Kari Myers - Clerk of the Board of  
Public Works and Safety/Utility Board