

REGULAR MEETING OF THE MISHAWAKA
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD
June 20, 2017

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Ken Prince at 10:00 a.m. All members were present. Clerk Myers was absent. Mr. Watson moved to dispense with the reading of the minutes of June 13, 2017, and accept them as circulated. Ms. Miller seconded; motion carried.

Bid Opening:

There were no bid openings.

Mayor's Comments:

Mayor Wood was not in attendance but requested that Department Heads hold a staff meeting in his absence. Mr. Prince announced a brief staff meeting would follow today's Board meeting.

Department Head Reports:

Director of Central Services Tim Ryan requested the approval of the extension of Uniform Rental contract with Swank Uniform Rental for a five year period beginning July 1, 2017 and ending July 1, 2022 (original contract awarded March 8, 2008), as well as, the extension of Mat Rental contract with Swank Uniform Rental for a two year period beginning July 1, 2017 and ending July 1, 2019 (original contract awarded March 8, 2008), Tim Ryan, Director of Central Services, to be signatory. Corporation Counsel Geoff Spiess indicated that the Law Department had reviewed the proposed extensions and found that they were in order. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

City Engineer/Director Chris Jamrose requested the Board award Linden Area LTCP, Division C to HRP Construction for the base bid amount of \$640,500.00 plus Alternate A in the amount of \$145,500.00 for a total award amount of \$786,000.00. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

Ms. Jamrose requested the Board accept a 3 Year Maintenance Bond from John Boettcher Sewer & Excavating for Grove Street, Elizabeth Street, and Mishawaka Avenue Improvements, Bond in effect until March 21, 2020. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Ms. Miller presented and moved to approve a Contract Amendment with Tyler Technologies for Transparency Portal addition to New World license, initial cost of \$15,500.00 plus travel expenses up to \$2,000.00, and recurring fee of \$12,000.00 annually. Mr. Watson seconded; motion carried.

City Planner Ken Prince presented and moved to approve Change Order 1 with John Boettcher Sewer & Excavating for Twin Branch Park East Parking Improvements, Increase of \$3,210.93 for a New Contract Amount of \$211,906.00. Mr. Watson seconded; motion carried.

Mr. Prince presented and moved to approve a request made by his Department to temporarily close the alley immediately south of 1209 Union St. for structure demolition beginning 7:00 am on Wednesday, June 21, 2017 and reopening at 5:00 pm on Friday, June 30, 2017 (alley immediately west of 1209 Union St. will remain open) Ms. Miller seconded; motion carried.

Mr. Prince presented and moved to approve the receipt of quotes for demolition and removal of structure located at 1005 Berlin Ave., to be opened on: July 11, 2017. Mr. Watson seconded; motion carried.

Mr. Prince presented and moved to approve the plans and authorize receipt of bids for Juday Creek Golf Course associated with the creation of a new City wellfield, to be opened on July 11, 2017 Ms. Miller seconded; motion carried.

Mr. Prince presented and moved to approve Supplemental Agreement #1 with Heartland Environmental Associates for soil remediation at south-central portion of the former Uniroyal plastics facility on the south side of Ironworks Ave between Hill St and Mill St ("Hotspot" Impacted Soil Remediation Project), Increase of \$34,625.84 for New NTE: \$122,725.84. Mr. Watson seconded; motion carried.

Approval of Claims:

Ms. Miller presented and moved to approve 17 claim dockets dated June 20, 2017 in the amount of \$8,149,806.94. Mr. Watson seconded; motion carried.

Hearings:

Mr. Prince moved that the Board set a Transient Merchants Hearing for June 27, 2017 for Homestead Steaks for sale of frozen steaks at 6501 Grape Road (University Park Mall), June 27 through July 23, 2017 during mall hours. Mr. Watson seconded; motion carried.

Mr. Prince presented a draft letter of findings to the Board for consideration of a Mishawaka Utilities Appeal following Utility Board Hearing for Stephen and Danyell Weesner which was held on May 16, 2017. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

New Business:

Mr. Prince presented recommendations from the Mishawaka Police Department concerning requests for Disabled Parking Spaces at following addresses: 1809 W. Sixth St., 226 Cleveland St., Apt. 1, and 917 Union St., Suite 100 – 2 spaces on E. Eleventh St. (Hair Salon). The Mishawaka Police Department recommended approval of all of the requests. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

The Board received a request from the University Park Mall for Village Summerfest on Thursdays beginning June 15 through July 27, 2017 from 5:00 pm to 9:00 pm, re-routing mall traffic during event, live bands, up to 12 pop-up tents 10'x10', inflatable obstacle course, beer tent managed by Bar Louie, at least 4 food trucks, a rain/bad weather location would be inside mall between Barnes and Noble and Flat Top Grill. Fire Chief Woodward noted a concern regarding response times if the main entry was congested because of the re-routing of traffic. Mr. Watson moved to approve as presented, subject to the Board's normal conditions and specifically requiring adjustments for access as may be requested by the Mishawaka Fire Department if difficulties on access occurs based on congestion/a large amount of attendance. Ms. Miller seconded; motion carried.

The Board received a request from Living Water Church to close Carlton Street between Milburn Blvd. and the alley north of Milburn Blvd. for block gathering for unprivileged children on Saturday, August 12, 2017 from 9:00 am to 4:00 pm. No Departments expressed concerns or issues with the event. Mr. Watson moved to approve as presented subject to the Board's normal conditions. Ms. Miller seconded; motion carried.

The Board received a request from Mishawaka Catholic School to close Spring Street between Third St. and Fourth St. for a back to school picnic on Sunday, August 13, 2017 from 1:00 pm to 3:00 pm. Mr. Watson moved to approve as presented subject to the Board's normal conditions. Mr. Prince seconded; motion carried.

Unfinished Business:

Mr. Prince asked Chief Witkowski for an update on the request being made for Bradley Brigade Benefit Ride on Saturday, June 24, 2017, from noon to 1:00 p.m. using Lincolnway from western City limits to eastern City. Chief Witkowski indicated that after speaking with the applicant they decided not to use Lincolnway and no longer needed to make any request to the Board. Mr. Prince indicated that this item would be removed from the Board agenda.

There being no additional business brought before the Board, the meeting was adjourned at 10:35 a.m.

Ken Prince – President of the Board of
Public Works and Safety/Utility Board and Acting Clerk