

REGULAR MEETING OF THE MISHAWAKA
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD
April 11, 2017

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Ken Prince at 10:00 a.m. All members were present. Ms. Miller moved to dispense with the reading of the minutes of April 4, 2017, and accept them as circulated. Mr. Watson seconded; motion carried.

Quote Opening:

Quotes were opened for the demolition and removal of 318 W. Tenth Street and are summarized below:

CONTRACTOR	BASE QUOTE	TIME TO COMPLETE
Ritschard Bros., South Bend, IN	\$23,506.00	30 days
Grade-Rite Excavating, Granger, IN	\$22,650.00	14 days
John Boettcher Sewer & Excavating, Mishawaka, IN	\$18,280.00	45 days

Mr. Prince said these quotes would be forwarded to the Redevelopment Department for their review and evaluation.

Department Head Reports:

Police Chief Ken Witkowski presented Sgt. Chad Thomas and his partner K9 Rex as recipients for Mishawaka Police Department's Officers of the Year for 2016. Sgt. Thomas began his career in 1999 and became a K9 Officer in 2003. Both he and K9 Rex have continuously display hard work and dedication throughout 2016 and their bravery and work ethic should be recognized for going above and beyond.

Chief Witkowski said Sgt. Thomas and K9 Rex have proven to be outstanding officers and their accomplishments and actions over the course of the year and beyond reflect highly upon them and the Mishawaka Police Department.

Chief Witkowski requested the Board award one (1) 2017 all-wheel drive four-door SUV to Jordan Ford, the sole bidder, in the amount of \$28,840.00. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Water Division Manager Dave Majewski requested the Board approve a Watermain Extension Agreement with Thompson Thrift Development to serve The Reserve by Watermark in the amount of \$423,901.06. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

City Planner Ken Prince, on behalf of City Engineer/Director Chris Jamrose, requested the Board award the contract for 2017 Curb and Sidewalk Program to Selge Construction, Niles, MI, the lowest most responsive and responsible bidder, in the unit amounts as stated on the bid and moved for its approval. Ms. Miller seconded; motion carried.

Approval of Claims:

City Controller Rebecca Miller presented twenty (20) claim dockets in the amount of \$3,125,476.88, and moved for their approval. Mr. Watson seconded; motion carried.

Hearings:

Mr. Prince requested the Board reschedule the Utility Board Hearing for May 16, 2017, at 11:00 a.m. in the Council Chambers for Weesner Utility complaint, and moved for its approval. Mr. Watson seconded; motion carried.

New Business:

Requests for disabled parking spaces have been received from the residents at 115 Virginia Street (2 spaces), 1702 Milburn Blvd., Apt 1, 307 E. Thirteenth Street, and 732 E. Sixth Street. These requests have been reviewed by the Mishawaka Police Department's Traffic Bureau. Upon their review, the Police Department recommends these applications be approved. Mr. Prince moved to approve the disabled parking requests as presented. Mr. Watson seconded; motion carried.

A request from Blair Hills Community Association to close three intersections for Blair Hills Fourth of July Bike Parade on Tuesday, July 4, 2017, from 8:30 a.m. to 9:30 a.m. Mr. Prince moved to approve. Mr. Watson seconded; motion carried.

A request from S.A Ryan A. Balmer Memorial Fund to close Mishawaka Avenue between Main and Sarah Streets and use Central Park for Celebration of Life and Legacy event including a motorcycle ride on Sunday, June 4, 2017, from 7:30 a.m. to 8:00 p.m. was taken under advisement.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:25 a.m.

Ken Prince – President of the Board of
Public Works and Safety/Utility Board

Kari Myers - Clerk of the Board of
Public Works and Safety/Utility Board