

REGULAR MEETING OF THE MISHAWAKA  
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD  
February 14, 2017

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Ken Prince at 10:01 a.m. All members were present. Mr. Watson moved to dispense with the reading of the minutes of February 7, 2017, and accept them as circulated. Ms. Miller seconded; motion carried.

Bid Openings:

One bid was received for two (2) new 2017 compact 4-door 4WD SUV for the Building Department and is summarized below:

**BIDDER**

Jordan Motors, Mishawaka, IN  
MODEL: 2017 Ford Escape SE 4X4  
**TOTAL: BASE X 2**  
DISCOUNT: 30%  
DELIVERY: 70 DAYS

**BASE: \$21,999.00**  
**\$43,998.00**

Mr. Prince said this bid will be forwarded to the Building Department for their review and recommendation.

Quotes were received for the demolition of pool and adjacent structures located in Mary Gibbard Park and are summarized below:

COMPANY	BASE QUOTE	TIME TO COMPLETE	ALT #1	TOTAL
Ritschard Bros, South Bend, IN	\$74,856.00	30 days	\$22,186.00	\$97,042.00
Indiana Earth, Osceola, IN	\$59,000.00	30 days	\$12,000.00	\$71,000.00
R & R Excavating, Mishawaka, IN	\$50,000.00	Per spec	\$15,000.00	\$65,000.00
Grade-Rite Excavating, Granger, IN	\$68,680.00	45 days	\$16,800.00	\$85,480.00
C & E Excavating, Elkhart, IN	\$67,847.00	30 days	\$11,550.00	\$79,397.00
John Boettcher Sewer & Exc., Mishawaka, IN	\$86,539.00	60 days	\$6,500.00	\$93,039.00

Mr. Prince said these quotes will be forwarded to the Department of Community Development for their review and recommendation.

Bids were opened for City Branding, Wayfinding, and Gateway signage and are summarized below:

CONTRACTOR	BASE	ALT #1	TOTAL
Burkhart Advertising, South Bend, IN	\$165,430.41	\$56,788.44	\$222,218.85
Michiana Contracting, Plymouth, IN	\$192,800.00	\$64,000.00	\$256,800.00
R. Yoder Construction, Nappanee, IN	\$245,378.00	\$67,750.00	\$313,128.00
Architectural Graphics, Virginia Beach, VA	\$394,638.00	\$64,219.00	\$458,857.00
Sign Craft Industries, Indianapolis, IN	\$443,084.90	\$99,357.79	\$542,442.69
Green Sign Co., Greensburg, IN	\$190,797.50	\$52,963.50	\$243,761.00

Mr. Prince said these bids will be forwarded to the Planning Department for their review and recommendation.

Mayor's Comments:

Mayor Wood announced a staff meeting would follow today's Board meeting.

Department Head Reports:

Police Chief Ken Witkowski presented a Service Agreement with Motorola Solutions for network monitoring for the month of February in the amount of \$14,194.10. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Parks Superintendent Phil Blasko requested the Board authorize the receipt of quotes for chemicals and fertilizers for Eberhart Golf Course to be opened February 28, 2017. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

Mr. Blasko presented a Professional Services Agreement with GPSI Leasing for 52 on-cart Club Car GPS units, 48-month agreement, for the annual amount of \$28,145.00, and name Parks Superintendent as signatory. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Mr. Blasko submitted a request to remove one tree and stump in the tree lawn at 711 N. Mason Street. The tree has been analyzed and recommended for removal by the Park Department Landscaper. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

Water Division Manager Dave Majewski presented a Professional Services Agreement with DLZ for professional services for Advanced Facility Planning, Phase 2, for the Northeast Water Treatment Plant and Juday Creek Wellfield for the not-to-exceed amount of \$338,000.00. Mr. Watson moved for its approval. Ms. Miller seconded; motion carried.

City Engineer/Director Chris Jamrose presented Final Acceptance of work performed and accept the 3-year Maintenance Bond from Insituform Technologies USA for CIPP Sewer Rehabilitation – Various Locations – 2016, bond to be in effect until February 14, 2020. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

City Planner Ken Prince presented PSA Supplemental Agreement #2 from Franko Design for Wayfinding Sign Design for an increase of \$2,500.00 for a new not-to-exceed amount of \$14,000.00, and moved for its approval. Mr. Watson seconded; motion carried.

Approval of Claims:

City Controller Rebecca Miller presented twenty-three (23) claim dockets in the amount of \$4,447,202.08, and moved for their approval. Mr. Watson seconded; motion carried.

New Business:

A request for renewal of a Secondhand Store License has been received from the following business:

Guitar Center #620, 5825 Grape Road

Mr. Prince moved to approve as presented. Ms. Miller seconded; motion carried.

Mr. Watson moved to deny the Utilities Complaint Resolution Appeal from Stephen and Danyell Weesner, 420 Bercado Circle, Apt. #2, for electric meter readings between June 13, 2016 and January 11, 2017. Ms. Miller seconded; motion carried.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:22 a.m.

Ken Prince – President of the Board of  
Public Works and Safety/Utility Board

Kari Myers - Clerk of the Board of  
Public Works and Safety/Utility Board