

REGULAR MEETING OF THE MISHAWAKA  
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD  
February 7, 2017

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Ken Prince at 10:00 a.m. All members were present. Mr. Watson moved to dispense with the reading of the minutes of January 31, 2017, and accept them as circulated. Ms. Miller seconded; motion carried.

Bid Openings:

There were no bid openings.

Mayor's Comments:

Mayor Wood said Dorothy Wayne passed away. She was the first female Common Council President.

Mayor Wood announced a staff meeting would follow today's Board meeting.

Department Head Reports:

Police Chief Ken Witkowski presented the 2016 Lifesaving Award to Officers Ryan Kuzmicz, Dave Ruiz, Kyle Miner, Rich Freeman, Glen Roach, Andrew Sark, Chad Winger, Ron Treely, and Mark Flemming. Chief Witkowski said all these officers took rapid response in five (5) separate incidents which was essential in their lifesaving efforts. He said they demonstrated a level of skill and professionalism that is in keeping with our purpose and values of the Mishawaka Police Department.

Chief Witkowski presented the job description for Hiring, Recruiting, and Internal Affairs Officer to be added to the SOP Manual. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

Mishawaka Utilities General Manager Jim Schrader presented a Declaration of Support of Proposed Adjustment of Water and Wastewater Rates and Charges and asked for the Board's approval. Mr. Watson moved to approve as presented. Ms. Watson seconded; motion carried.

City Engineer/Director Chris Jamrose requested the Board approve plans and authorize the receipt of bids for Linden Area LTCP – Division A – Phase II to be opened February 28, 2017. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Ms. Jamrose presented a Professional Services Agreement with Lawson-Fisher Associates for engineering, project administration, construction services, and GIS updates for various projects for the not-to-exceed amount of \$430,271.00. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

City Planner Ken Prince presented a Professional Services Agreement with TecServ for pit and trench cleaning at 500 N. Cedar Street for the not-to-exceed amount of \$3,785.00, and moved for its approval. Mr. Watson seconded; motion carried.

Approval of Claims:

There were no claims to approve.

New Business:

Requests for renewal of Secondhand Store Licenses have been received from the following businesses:

New York Central Toy Trains, 2000 Lincolnway East  
Plato's Closet, 5942 Grape Road

Mr. Prince moved to approve as presented. Ms. Miller seconded; motion carried.

Mr. Watson moved to approve a request from Beacon Health & Fitness, to use streets and the Riverwalk to hold the Sunburst Marathon and Half Marathon on Saturday, June 3, 2017, from 6:00 a.m. to 12:30 p.m. Ms. Miller seconded; motion carried.

The Board acknowledged receipt of a Utilities Complaint Resolution Appeal from Stephen and Danyell Weesner, 420 Bercado Circle, Apt. #2, and took it under advisement.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:20 a.m.

Ken Prince – President of the Board of  
Public Works and Safety/Utility Board

Kari Myers - Clerk of the Board of  
Public Works and Safety/Utility Board