

REGULAR MEETING OF THE MISHAWAKA  
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD  
January 31, 2017

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Ken Prince at 10:00 a.m. All members were present. Ms. Miller moved to dispense with the reading of the minutes of January 24, 2017, and accept them as circulated. Mr. Watson seconded; motion carried.

Bid Opening:

There were no bid openings.

Mayor's Comments:

Mayor Wood announced a staff meeting would follow today's Board meeting.

Department Head Reports:

Police Chief Ken Witkowski requested the Board promote Probationary Patrol Officer Daniel Braniff to the rank of Patrol Officer Second Class with the Uniform Division, effective February 2, 2017. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Chief Witkowski requested the Board promote Pfc. Robert Ashburn of the Uniform Division, Day Shift, to the rank of Sergeant to be effective February 3, 2017. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

Chief Witkowski requested the Board promote Sgt. Jennifer Wilson of the Uniform Division, Midnight Shift, to the rank of Lieutenant, effective February 3, 2017. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Chief Witkowski requested the Board promote Sgt. Robert Wilson of the Uniform Division, Day Shift, to the rank of Lieutenant, effective February 3, 2017. Mr. Watson seconded; motion carried.

City Engineer/Director Chris Jamrose presented Change Order No. 2 from Niblock Excavating for Linden Area LTCP, Division A, Phase 1, for a time extension of 190 days for substantial completion and an increase of \$30,672.00 for a new contract amount of \$1,697,640.95. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

City Controller Rebecca Miller presented a Professional Services Agreement with The Howard E. Nyhart Company to provide actuarial services for the GASB 45 Actuarial Evaluation to complete the CAFR and OPEB for a not-to-exceed amount of \$8,400.00, designate the Controller as signatory, and moved for its approval. Mr. Watson seconded; motion carried.

Ms. Miller requested the Board approve an agreement between the Mishawaka Fire Department and State of Indiana for the Indiana Medicaid Governmental Ambulance Payment Adjustment for 2014, designate the Controller as signatory, and moved for its approval. Mr. Watson seconded; motion carried.

City Planner Ken Prince requested the Board receive quotes for the demolition of pool and adjacent structures at Mary Gibbard Park to be opened February 14, 2017, and moved for its approval. Mr. Watson seconded; motion carried.

Approval of Claims:

City Controller Rebecca Miller presented eighteen (18) claim dockets in the amount of \$8,362,711.20, and moved for their approval. Mr. Watson seconded; motion carried.

New Business:

A request for renewal of a Secondhand Store License has been received from the following business:

Buzz's Used Furniture, 225 N. Main Street

Mr. Prince moved to approve as presented. Ms. Miller seconded; motion carried.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:10 a.m.

Ken Prince – President of the Board of  
Public Works and Safety/Utility Board

Kari Myers - Clerk of the Board of  
Public Works and Safety/Utility Board