

REGULAR MEETING OF THE MISHAWAKA
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD
August 22, 2017

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Ken Prince at 10:00 a.m. All members were present. Mr. Watson moved to dispense with the reading of the minutes of August 15, 2017, and accept them as circulated. Ms. Miller seconded; motion carried.

Bid Openings:

There were no bid openings.

Mayor's Comments:

Mayor Wood announced a staff meeting would follow today's Board meeting.

Department Head Reports:

Police Chief Ken Witkowski requested the Board approval to receive quotes for HVAC system for the Mishawaka Police Department to be opened September 5, 2017. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Fire Chief Bryon Woodward requested the Board promote Rosario Signorino from the rank of Master Firefighter to the rank of Driver/Operator to fill a vacancy in that rank, effective August 22, 2017. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

Chief Woodward requested the Board promote Probationary Firefighter Jordan Rutherford to the rank of 1st Class Firefighter to be effective August 30, 2017. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

City Engineer/Director Chris Jamrose presented Change Order #1 Final from R & R Excavating for Trinity Place Realignment Drainage Revision for a decrease of (\$23,830.20) for a final contract amount of \$12,232.55. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

City Planner Ken Prince presented the following change orders from Rieth-Riley for Riverwalk in Merrifield Park and moved for their approval: CO#1 time extension of 122 days; CO#2 for an increase of \$30,492.81; CO#3 for an increase of \$2,370.00; and CO#4 for change in spec to allow for electronic payroll (no change in cost or time). Mr. Watson seconded; motion carried.

Mr. Prince requested the Board award the contract for demolition of 209 N. Cedar Street to Ritschard Bros., South Bend, the lowest most responsive and responsible quoter, for the base quote of \$29,600.00, and moved for its approval. Ms. Miller seconded; motion carried.

Mr. Prince presented a Professional Services Agreement with Specialty Systems of South Bend for asbestos abatement at 209 N. Cedar Street for the not-to-exceed amount of \$2,375.00, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. Prince presented Change Order #1 Final from John Boettcher Sewer & Excavating for demolition of 318 W. 10th Street, including sidewalk improvements, for an increase of \$3,473.20 for a final contract amount of \$21,753.20, and moved for its approval. Ms. Miller seconded; motion carried.

Approval of Claims:

There were no claims to approve.

Hearing:

Mr. Prince opened the public hearing for a Tattoo and Body Piercing Permit for Crowned Raven Studios, 2826 Lincolnway East, including two employees: Valerie Turner and Tyler Owens.

Michelle Hilber, 507 Loveland Pass Court, Osceola, said she would be employing two artists and is hoping to create a peaceful environment. She said she's working on the hours, but would probably be open from 10:00 a.m. to 7:00 p.m., Tuesday through Saturday; closed Sunday and Monday.

Mr. Prince closed the Public Hearing and moved for their approval. Mr. Watson seconded; motion carried.

New Business:

Mr. Prince moved to approve a request to close the 400 block of Calhoun Street between Vine Street and Wilson Boulevard for a block party on Sunday, September 3, 2017, from 12:00 p.m. to 7:00 p.m., subject to normal conditions of approval for public safety. Ms. Miller seconded; motion carried.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:08 a.m.

Ken Prince – President of the Board of
Public Works and Safety/Utility Board

Kari Myers - Clerk of the Board of
Public Works and Safety/Utility Board