

REGULAR MEETING OF THE MISHAWAKA
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD
November 22, 2016

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Gary West at 10:03 a.m. All members were present. Mr. Prince moved to dispense with the reading of the minutes of November 15, 2016, and accept them as circulated. Mr. Watson seconded; motion carried.

Quote Opening:

Quotes were received for Sodium Hypochlorite and Sodium Bisulfite for the Water and Wastewater Departments and are summarized below:

VENDOR

Rowell Chemical Corporation, Hinsdale, IL

Sodium Hypochlorite	\$0.635 per gallon
Sodium Bisulfite	\$1.20 per gallon

Alexander Chemical Corporation, a Carus Company

Sodium Hypochlorite	\$0.658 per gallon
Sodium Bisulfite	\$1.314 per gallon

Mr. West said these quotes will be forwarded to the Water and Wastewater Departments for their review and evaluation.

Mayor's Comments:

Mayor Wood announced that Chris Jamrose has been named Director of Engineering effective December 1, 2016. Mayor Wood said Chris has been on staff for 22 years and has been a very dedicated and competent staff member.

Mayor Wood announced a staff meeting would follow today's Board meeting.

Department Head Reports:

Assistant Police Chief Jason Stefaniak on behalf of Chief Witkowski requested the Board promote Pfc. Randy Wisler, assigned to the Investigative Division, to the rank of Sergeant to fill the vacancy to be effective November 22, 2016. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Asst. Chief Stefaniak requested the Board promote Probationary Patrol Officers Kendy Majors, Andrew Sark, Joshua Biggs, and Chad Winger to the rank of Patrol Officer Second Class with the Uniform Division, retroactive to November 10, 2016. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

City Planner Ken Prince requested the Board award the contract for Twin Branch Park – East Parking Lot Improvements to John Boettcher Sewer & Excavating, Mishawaka, the lowest most responsive and responsible bidder, in the amount of \$208,695.07, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. Prince requested the Board award the contract for snow and ice removal services for four (4) municipal parking lots and public sidewalks for lots owned by Redevelopment Department to Blacharski's Automotive, and moved for its approval. Mr. Watson seconded; motion carried.

Engineering Director Gary West presented Supplemental Agreement No. 5 with DLZ for surveying services for sewer and roadway improvements for long term control plan for a change in scope of services only with the not-to-exceed amount remaining at \$204,500.00, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. West presented Change Order No. 1 from Niblock for Linden Area LTCP, Division "A" – Phase 1 for an increase of \$125,665.50 for a new contract amount of \$1,666,968.95, and moved for its approval. Mr. Prince seconded; motion carried.

Mr. West presented Change Order No. 1 Final from Insituform for 2016 CIPP Sewer Rehabilitation Various Locations for an increase of \$989.40 for a final contract amount of \$502,778.70, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. West presented Board Resolution 2016-08 Authorizing Eminent Domain Proceedings to obtain right-of-way at 1753 E. Twelfth Street for Twelfth Street Improvement Project and moved for its approval. Mr. Prince seconded; motion carried.

Approval of Claims:

City Controller Rebecca Miller requested approval of seventeen (17) claim dockets in the amount of \$8,187,251.52 for approval. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

New Business:

A request was received from Reverewood Subdivision to hold their annual Candlelight Walk "In the Woods" on Saturday, December 10, 2016, between 5:00 p.m. and 10:00 p.m., inclement weather date Sunday, December 11, 2016. Mr. Watson moved to approve. Mr. Prince seconded; motion carried.

A request from University Park Mall for an outdoor holiday concert on Thursday, December 8, 2016 from 6:30 p.m. to 8:00 p.m. with food vendors, tents, etc., was taken under advisement.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:25 a.m.

Gary West – President of the Board of
Public Works and Safety/Utility Board

Kari Myers - Clerk of the Board of
Public Works and Safety/Utility Board