

REGULAR MEETING OF THE MISHAWAKA
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD
January 19, 2016

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Gary West at 10:00 a.m. All members were present. Mr. Prince moved to dispense with the reading of the minute of January 12, 2016, and accept them as circulated. Mr. Watson seconded; motion carried.

Bid Openings:

There were no bid openings.

Mayor's Comments:

Mayor Wood announced a staff meeting would follow today's Board meeting.

Department Head Reports:

Human Resources Director Geoff Spiess presented Board Resolution 2016-01 Amending the Mishawaka Fire Department Applicant Testing Procedures. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Police Chief Ken Witkowski requested the Board promote Pfc. Robert Wilson to the rank of Sergeant, which fills the Sergeant vacancy in the Uniform Division, Day Shift, effective January 8, 2016. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Street Commissioner Tim Ryan presented a Professional Services Agreement with Fleetmatics, Waltham, MA, for installation and monitoring of 45 Street Department vehicles utilizing GPS. Mr. Ryan said this is a 3-year service agreement with an annual subscription of \$19,440.00. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

City Controller Rebecca Miller presented a Professional Services Agreement with the Howard E. Nyhart Company, Inc., to provide actuarial services to prepare the Interim GASB 45 Report, for the not-to-exceed amount of \$1,900.00, and designate the Controller as signatory. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

City Planner Ken Prince presented Change Order #1 from Ziolkowski Construction for Battell Center Renovation for an increase of \$35,043.00 for a new contract amount of \$2,819,643.00, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. Prince requested the Board set a public hearing at 11:00 a.m., February 2, 2016, in the Council Chambers, for potential disposal of public property at North Gumwood Wellfield, and moved for its approval. Mr. Watson seconded; motion carried.

Engineering Director Gary West presented Supplemental Agreement #1 from DLZ for Beacon Parkway Pathway for an increase of \$8,000.00 for a new not-to-exceed amount of \$103,000.00, and moved for its approval.

Mr. West presented Change Order #1 Final from Rieth-Riley Construction for Third Street Parking Lot for a decrease of \$1,939.22 for a final contract amount of \$146,750.18, and moved for its approval. Mr. Prince seconded; motion carried.

Mr. West presented Supplemental Agreement #2 from Abonmarche Consultants for Trinity Place Realignment for an increase of \$11,100.00 for a new not-to-exceed amount of \$145,100.00, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. West presented Change Order #1 from Selge Construction for Brick Road and Fir Road Watermain Improvements for an increase of \$15,604.32 for a new contract amount of \$1,564,622.42, and moved for its approval. Mr. Watson seconded; motion carried.

Approval of Claims:

City Controller Rebecca Miller requested approval of fifteen (15) claim dockets in the amount of \$5,146,808.96. Mr. Prince moved for approval. Mr. Watson seconded; motion carried.

New Business:

Mr. West presented a request from Barak River Rock to close Grove Street between Main and Elizabeth Streets to stage a crane to set roof trusses on January 20, 2016 from 9:00 a.m. to 2:00 p.m., and moved for its approval. Mr. Watson seconded; motion carried.

A request for renewal of Secondhand Store License has been received from the following business:

Kid's Konsignment Etc., Inc., 2324 Miracle Lane

Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:15 a.m.

Gary West – President of the Board of
Public Works and Safety/Utility Board

Kari Myers - Clerk of the Board of
Public Works and Safety/Utility Board