

REGULAR MEETING OF THE MISHAWAKA
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD
October 29, 2013

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Gary West at 10:04 a.m. All members were present. Mr. Prince moved to dispense with the reading of the minutes of October 22, 2013, and accept them as circulated. Mr. Watson seconded; motion carried.

Quote Opening:

Quotes were opened for Merrifield Pool jet piping repair and are summarized below:

QUOTER	AMOUNT
Herrman & Goetz, Inc., South Bend Total time to complete: Four weeks	\$45,660.00
Edward J. White, Inc., South Bend Total time to complete: 30 days	\$51,664.00

Mr. West said these quotes will be forwarded to the Park Department for their review and recommendation.

Mayor's Comments:

Mayor Wood said a delegation of four students and chaperones from Shiojiri, Japan, are visiting the City for a few days. A reception was held for the visitors at City Hall last night.

Mayor Wood announced a staff meeting would follow today's Board meeting.

Department Head Reports:

Park Superintendent Terry Zeller submitted a request to remove one tree and stump in the right of way at 626 W. Battell Street. The tree has been analyzed and recommended for removal by the Park Department Landscaper. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

City Controller Becky Miller presented Resolution 2013-05 recommending Mishawaka participate in Motor Fuel Budgeting Program of Indiana Bond Bank for 2014 Budget Year and designate the Mayor or City Controller as signatory. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

City Planner Ken Prince presented Professional Service Agreement Amendment No. 1 from Lehman & Lehman for Central Park Renovation for an increase of \$26,500.00 for a new contract amount of \$363,950.00, and moved for its approval. Mr. Watson seconded; motion carried.

Engineering Director Gary West presented Change Order No. 5 from Michiana Contracting for traffic detection changes on Union Street Traffic Signal Modernization, Contract T-33244, for an increase of \$8,455.20 for a revised contract amount of \$1,709,057.78 and moved for its approval. Mr. Watson seconded; motion carried.

Mr. West requested the Board accept a dedication of 25' wide sanitary sewer forcemain easement from Todd Veldman at the east side of the All Secure Self Storage on Hickory Road and moved for its approval. Mr. Prince seconded; motion carried.

Approval of Claims:

Mr. Prince moved to approve twelve (12) Claim Dockets for Utilities and Civil City as submitted by City Controller Becky Miller for a total amount of \$4,860,886.72. Mr. Watson seconded; motion carried.

Hearings:

Mr. Prince moved to deny the renewal of Second Hand Store License received from Julie's Used Appliances, 2302 Lincolnway West, due to previous building and zoning deficiencies identified on the property. Mr. Prince said the item has been open since January 29, 2013, in order to give Ms. Allouch the opportunity to resolve the violations, but to date no steps have been taken. Mr. Watson seconded; motion carried.

New Business:

Mr. West moved to approve the request from Rob Melton Memorial Foundation to use various streets (public right-of-way only) from Mishawaka High School to Central Park/Riverwalk on Thursday, November 28, 2013, from 8:00 a.m. to 11:00 a.m. for 5K run/2K walk. Mr. Prince seconded; motion carried.

Old Business:

A request for Notice of Recognition of Encroachment submitted by Bethel College for installation of a directional sign on Lowell Avenue continued under advisement.

A request submitted by ASAP Towing Services for Towing Services Contract continued under advisement.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:23 a.m.

Gary West – President of the Board of
Public Works and Safety/Utility Board

Kari Myers - Clerk of the Board of
Public Works and Safety/Utility Board